

# ÉPK Hot Lunch Program

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**Session 1: September 29<sup>th</sup>, 2017 – January 26<sup>th</sup>, 2018**

Welcome Back! We hope your family had a fun and enjoyable summer holiday.

As you prepare for the upcoming school year, please consider the following information for our Hot Lunch Program this year. Please be sure to complete your order before **WEDNESDAY, SEPTEMBER 20<sup>th</sup>**. We are excited to offer some new vendors as well as healthier options. Here is what you need to know:

## **ORDERING:**

If you are NEW to Hot Lunch, you will need to set up an account:

- To REGISTER an account - go to [www.tinyurl.com/EPKLunchReg](http://www.tinyurl.com/EPKLunchReg)
- Click on the MunchaLunch logo to take you to our registration page
- Click the "Register Here" button. The system will guide you through
- After adding your children, click the green "Order Lunch!" button to order

If you already have an account:

- Login at [www.munchalunch.com](http://www.munchalunch.com)
- Click on the green "Order Lunch" button to order
- If you have more than one child in the school, each child will have a separate order.
- Anytime you would like to access your account go to [www.munchalunch.com](http://www.munchalunch.com)

## **PAYMENT:**

- Pay online by credit card or by PayPal account; alternately, pay by cheque to EPK School Association.
- If paying by cheque, please print off your child's order and attach the cheque to the order. Please write in the MEMO part your child's first and last name and class. Please DO NOT combine multiple children's orders on one cheque. Each child needs his or her own cheque and order printed - thanks!

## **VOLUNTEERING:**

Volunteers are needed from 11:50-12:30 p.m. on most Friday's and for 5 Wednesday Hot Dog Lunches. The hot lunch program and Club Moo program are simply not possible without the support and help of parents. Please contact Aimee, our Hot Lunch Coordinator at [epkhotlunch@gmail.com](mailto:epkhotlunch@gmail.com) if you are able to volunteer at any time through the year.

## **IMPORTANT NOTES:**

- An email will be sent to you the day before with a reminder of what you ordered.
- You can also login to [www.muchalunch.com](http://www.muchalunch.com) to view your upcoming order.
- Please send appropriate snacks or other lunch items for your child on hot lunch day. It is also great for your child to know what was ordered to avoid confusion when he or she receives hot lunch.
- If your child is absent on a hot lunch day, you are welcome to come pick it up during lunchtime, or feel free to email [epkhotlunch@gmail.com](mailto:epkhotlunch@gmail.com) with any special instructions as to what to do with the hot lunch. In the absence of instructions or it being picked up, it will be given to admin to be redistributed. Unfortunately, NO REFUNDS can be issued for missed hot lunches.
- Please note that every effort has been made to be allergy aware and provide allergen-free options but we cannot guarantee the absence of any allergens. Please contact the vendors directly if you have questions about any allergies or ingredients.

Thank you so much for your support of the Hot Lunch Program,

Your Hot Lunch Coordinators and ÉPK School Council.