

# École Père Kenneth Kearns Catholic School

## School Council Meeting Minutes

September 26, 2017

IN ATTENDANCE	
Natalie Wallace - Chair	Carla Weyland –Treasurer
Charles Ward – Vice Chair	Dora Berry – Fundraising Chair
Heather Weiss	Barb Crowley
Aimee Banack	Amanda Gaudet
Jeanine Losty	Caroline Knight
Pamela Aloisio	Scott Vass
Julie Correia	
SCHOOL STAFF	
Mme. Gravelle - Principal	Mme. Carmen Emery – 2E
Mme. Janelle Tremblay – 1J	

### I. Call to Order

- Natalie Wallace called the meeting to Order at 7:35 pm and gave highlights of meeting procedures and introduction of executive
- Opening Prayer – Mme. Gravelle
- Approval of Agenda: 1<sup>st</sup> – Barb Crowley; 2<sup>nd</sup> – Heather Weiss
- Approval of June /17 Minutes: tabled to next meeting

### II. Old Business

None

### III. Reports from Council

#### a. **Teachers Report – Mme. Janelle Tremblay and Mme. Carmen Emery**

- i. School Supplies:
  - Some challenges with new system - Class numbers differ from June to September, some supplies came late (first day of school) and it was additional work for the teachers but Staples was very responsive and helpful.
  - Benefits – first day of classes went smooth and classes were quicker into lessons and it was easier on parents.
  - ~65% of supplies purchased at start of year – Revisit the topic in February 2018 to determine current state of supplies.
- ii. Meet the staff night:
  - Appeared to go well, feedback from parents always welcome.

- iii. Start up:
  - Students appear to be settling nicely into the class routines.
  - Many celebrations in September like corn roast add excitement to year.
- iv. Faith Theme: Challenge accepted! We are EICS.
  - Qui pourrais-je envoyer? J'accepte le défis. Envoie-moi!
  - EICS is actively supporting Valeda House as a social justice project: <https://www.eics.ab.ca/about-us/media-room/post/valeda-house-our-eics-2017-2018-divisional-challenge>
    - Valeda House testimonial: <https://vimeo.com/230971139/a141a347d9>
    - Catholic Social Services link: <https://www.cssalberta.ca/Our-Ministries/Supportive-Housing>
  - How EPK community will support Valeda House will be explored soon

#### **b. Leadership Report – Mme. Pam Gravelle**

- i. Thank you to all volunteers.
- ii. EICS Nutrition Policy: <https://stmy.eics.ab.ca/download/69469>
- iii. Volunteering:
  - Appreciate all volunteers.
  - EICS and EPK are committed to keeping children safe therefore volunteers spending **significant** time at school will need a Criminal Record Check (free of charge) - invitation to obtain a CRC are at the EPK office.
  - Confidentiality – information obtained while volunteering must be kept confidential. Additionally, pictures and video can only be taken with permission from the staff and can only be published on EPK site by EPK staff.
- iv. School Budget:
  - Our two main priorities 1) Small class sizes and 2) Student support are being met.
- v. Classroom Improvement Fund (CIF):
  - EICS received a one-time grant from Alberta government of \$796,000 which was allocated to each school based on enrollment – EPK received \$21,000.
  - Funds are allocated into two categories:
    - A. \$13,000 for connections project
    - B. \$8,000 for makerspaces/reading commons/library improvements
- vi. Courses for Parents: EPK has a new page on its website dedicated to courses for parents - <https://epk.eics.ab.ca/parents/courses-for-parents>
- vii. Promoting EPK: The EPK name needs to be promoted as it is a relatively new brand in the school community – all ideas welcome (send ideas to EPK School Council [epkparentcouncil@gmail.com](mailto:epkparentcouncil@gmail.com)). Current idea: hand out EPK business cards (supplied by EPK) into Halloween bags.

#### **c. Executive Report – Natalie Wallace**

- i. Welcome back family night – a success and thank you to all volunteers.
- ii. Meeting with County of Strathcona, EICS and EPK on October 3<sup>rd</sup> about playgrounds behind school which are slated for renovation in 2019.
- iii. Charles Ward highlighted the importance of the class room reps and their role:
  - Attend school council meetings and by attending, have a voice in the activities and programs the school council supports.
  - Encourage parent involvement.
  - Disseminate communication to parents.
  - Send reminders about school events.
  - Assist with volunteer recruitment.
  - If you cannot attend a school council meeting, find a replacement.
  - Help your teacher and set up a volunteer schedule, coordinate special classroom activities.

**d. Treasurer Report – Carla Weyland**

- i. Welcome back family night – cost \$1100 (forecasted budget: \$1500).
- ii. Main Priorities this year for funds:
  - Support for teachers.
  - Support for Reading Room.
  - Camp Francophone Grade 4 retreat.
  - Community building activities and events.

**e. Fundraising Report – Dora Berry**

- i. Basket raffle – raised ~\$1200
- ii. Upcoming events:
  - Christmas cards
  - Perogy orders
  - Oil Kings Tickets for Feb 19<sup>th</sup> (Family Day) game – EPK choir to sing O’Canada

**f. Report of Upcoming Events and Celebrations – Charles Ward**

- i. September 28th – Last day to register for French
- ii. September 29th – First Hot Lunch of the year
- iii. October 3rd – Ceinture Flechée (looming)
- iv. October 6th – PD day – no school
- v. October 9th – Thanksgiving – no school
- vi. October 24th – Next school council meeting

**IV. New business**

- Motion to add Aimee Banack as a signing authority for School Council account for 2017/18 by Barb Crowley, seconded by Dora Berry – passed.

- Motion to remove Barb Crowley, Amy Berube, and Scott Enders as signing authorities by Carla Weyland, seconded by Dora Berry - passed.
- Current Signing Authority List:
  - Natalie Wallace
  - Carla Weyland
  - Charles Ward
  - Aimee Banack

**V. Adjournment**

- Meeting was adjourned at 9:03 pm by Natalie Wallace, seconded by Charles Ward.