

**EPK**

[Link to timelines](#)

**2018-2022 School Education Assurance Plan**

**2018-2022 ÉPK Assurance Planning Document (présenté le 17 avril)**

**Essential Conditions**

[Essential Conditions document](#)

November admin meeting - essential conditions

**Elk Island Catholic Schools will ensure Success for all Students**

[Elk Island Catholic Assurance Plan 2018-2022](#)

<b>Goal:</b>	<b>Faith Formation:</b>	
<b>Outcome:</b> Provide students, staff and community with a faith permeated environment and enhance the Faith Formation of all staff and students.	<b>Strategies:</b> <ul style="list-style-type: none"> <li>● Staff Faith Formation through Five marks of an Excellent Catholic Leader and Excellent Catholic Teacher</li> <li>● Faith permeated curriculum</li> <li>● Prepare the school for the Catholic School Review</li> </ul> <b>Targeted Success Measures:</b> <ul style="list-style-type: none"> <li>● Visible Faith Formation of students</li> <li>● Catholic School Review Results</li> <li>● Assurance Data</li> </ul>	
<b>Reflection on Previous Year Results:</b> <b>Strengths:</b> <ul style="list-style-type: none"> <li>● Full day retreat with Face to Face and various workshops throughout the entire day including Adoration</li> <li>● Celebrations of students receiving sacraments - certificats</li> <li>● Social Justice Project - great success - Valeda House</li> <li>● Staff prayer in the Chapel each morning.</li> <li>● Student prayer over intercom each morning.</li> <li>● Nurturing environment</li> <li>● Ability to focus on social justice and raise funds for Valeda House.</li> </ul> <b>Opportunities for Improvement:</b> <ul style="list-style-type: none"> <li>● Increase faith based books in the library ie: Saints books, etc.</li> <li>● Acquire additional prayer books for staff and students</li> <li>● Brainstorm more ideas for use of the Chapel on a daily basis</li> <li>● Brainstorm ideas to increase faith permeation in more subjects.</li> </ul>		
<b>Implementation Plan:</b>	<b>Activities (the how)</b>	<b>Milestones (when achieved)</b>
<b>Shared Vision</b> (Guiding Questions: How will the vision be collaboratively developed? Communicated? How will we know we are living it?)	<ul style="list-style-type: none"> <li>- Leadership Team focus on developing District theme in the school.</li> <li>- Staff morning prayer</li> <li>- Special celebrations (ie. Easter) &amp; adoration</li> <li>- Student lead morning prayers</li> <li>- Religious music at assemblies</li> <li>- School-wide Faith Day</li> <li>- Priests visits in classrooms</li> </ul>	<ul style="list-style-type: none"> <li>-Staff have been assigned certain weeks throughout the school year when they prepare and say a morning prayer for the staff in the Chapel</li> <li>- A Grade Level is responsible for the preparation of a Faith Assembly every month</li> <li>-Every morning students from a</li> </ul>

		<p>classroom are sent to the office to read the morning prayer in the microphone</p> <ul style="list-style-type: none"> <li>-The music teacher works with the Faith Choir every week</li> <li>-A school wide Faith Day is planned in January with Face to Face Ministries</li> </ul>
<p><b>Leadership Required</b> (Guiding Questions: How are leadership roles (current and future) being supported/developed? How are leadership roles/responsibilities articulated?)</p>	<ul style="list-style-type: none"> <li>- Division Faith and wellness</li> <li>- Division chosen yearly theme</li> <li>- Special yearly social justice projects (ie. Valeda House)</li> <li>- In house Chaplain and chapel at school</li> <li>- School &amp; Parish team connection</li> <li>- Dedicate funds for full day retreat for entire school</li> </ul>	
<p><b>Research and Evidence</b> (Guiding Questions: What data (research, lessons learned, feedback) will be collected/used for the benefit of all learners? How will it be shared with everyone?)</p>	<ul style="list-style-type: none"> <li>- Growing in Faith resource</li> <li>- Align with the 5 marks of an Excellent Catholic Teacher</li> </ul>	
<p><b>Resources</b> (Guiding Questions: What human resources, materials, funding, infrastructure are needed to support this change?)</p>	<ul style="list-style-type: none"> <li>- Dedicate funds for full day retreat</li> <li>-</li> </ul>	
<p><b>Professional Growth</b> (Guiding Questions: What teacher knowledge, skills, attributes are needed to bring this to fruition?)</p>	<ul style="list-style-type: none"> <li>● PD on 5 Marks of Excellent Catholic Teachers/Leaders</li> <li>● PGP faith component</li> </ul>	
<p><b>Time</b> (Guiding Questions: What time frame is needed for implementation? What specific activities require articulated durations?)</p>	<ul style="list-style-type: none"> <li>- Religion components and faith based activities are implemented daily at school</li> </ul>	

<b>Outcome:</b>	<b>Quality Teaching and Learning:</b>	
<b>Division Goal:</b> Student success depends on quality instruction in an environment that respects learner's independent spirit. Quality teaching and learning promotes the development of innovation and creativity while attending to meaningful assessment and reporting practices.	<b>Strategies:</b> <ul style="list-style-type: none"> <li>● CRM meetings will provide strategies for instructional practices to improve student achievement.</li> <li>● Support staff collaboration to engage and improve in literacy teaching practices</li> <li>● Data collection for Early Learning programming</li> <li>● Begin Early Learning Revision</li> </ul> <b>Targeted Success Measures:</b> <ul style="list-style-type: none"> <li>● Meetings conducted</li> <li>● Strategies implemented</li> <li>● Achievement increases</li> <li>● Early Learning data collected</li> </ul>	
<b>Reflection on Previous Year Results:</b> <b>Strengths:</b> <ul style="list-style-type: none"> <li>● Diverse Programming: Primary Priority: French Language</li> <li>● Student Leadership Opportunities - Faith Formation</li> <li>● Half Day Kindergarten everyday is more beneficial to language learning</li> </ul> <b>Opportunities for Improvement:</b> <ul style="list-style-type: none"> <li>● Focus on French language spoken through all areas of the school by all at all times by the staff and students</li> <li>● Implementation of new Collaborative Response Model</li> <li>● Increase teacher participation in coaching opportunities</li> </ul>		
<b>Implementation Plan:</b>	<b>Activities (the how)</b>	<b>Milestones (when achieved)</b>
<b>Shared Vision</b> (Guiding Questions: How will the vision be collaboratively developed? Communicated? How will we know we are living it?)	Collaboration time within grade level classes. Discussions within teacher meetings.  Staff will implement best teaching practices in their classrooms.  Observe guided reading in classrooms and make recommendations based on best practices.	
<b>Leadership Required</b> (Guiding Questions: How are leadership roles (current and future) being supported/developed? How are leadership roles/responsibilities articulated?)	Having time to present information learned by leads during staff meetings, PD days. Share leadership role responsibilities within all staff. Admin will witness implementation of best practices during walkthroughs.	
<b>Research and Evidence</b> (Guiding Questions: What data (research, lessons learned, feedback) will be collected/used for the benefit of all learners? How will it be shared with everyone?)	GB+ Results F&P Results MIPI Results EYA Results Classroom assessments and observations	

<b>Resources</b> (Guiding Questions: What human resources, materials, funding, infrastructure are needed to support this change?)	<ul style="list-style-type: none"> <li>● Budget allocation for additional literacy resources.</li> <li>● EICS and ERLC consultants</li> <li>● F &amp; P Kits</li> <li>● GB + Kits</li> </ul>	
<b>Professional Growth</b> (Guiding Questions: What teacher knowledge, skills, attributes are needed to bring this to fruition?)	Supporting PD opportunities in the areas of Literacy, Differentiation and Engagement	
<b>Time</b> (Guiding Questions: What time frame is needed for implementation? What specific activities require articulated durations?)	<ul style="list-style-type: none"> <li>● Minimum 6 X 80 minute meetings per year, schedule created at beginning of the year, for the full year</li> </ul>	

<b>Outcome:</b>	<b>Wellness</b>	
<b>Division Goal:</b> <b>Elk Island Catholic Schools is committed to success and well-being for all students. The Division recognizes that, as a system, school community wellness must be present for all stakeholders.</b>	<b>Strategies:</b> <ul style="list-style-type: none"> <li>● Application of Nutrition policy and comprehensive mental health and wellness policy</li> <li>● Involvement of FWW with teachers, students and families</li> <li>● Sharing of resources and learning opportunities with our parent community</li> <li>● Continued learning and application of Connections Project for staff and students</li> <li>● Connections PD for staff and parents</li> </ul> <b>Targeted Success Measures:</b> <b>Employee Engagement Survey</b> <ul style="list-style-type: none"> <li>● Staff Health and Wellness</li> <li>● Positive student survey responses</li> </ul>	
<b>Reflection on Previous Year Results:</b> <b>Strengths:</b> <ul style="list-style-type: none"> <li>● Caring teachers</li> <li>● Positive relationships with students</li> <li>● Health Champions</li> <li>● Student Leadership</li> <li>● Environment Club</li> <li>● Connections PD with Dr. Jody Carrington</li> <li>● Focus on connections at staff meetings</li> </ul> <b>Opportunities for Improvement:</b> <ul style="list-style-type: none"> <li>● Work with teachers to reframe perception of difficult students and to provide strategies that will help them cultivate a supportive attitude.</li> <li>● Continue to educate parents about our Nutrition AP</li> <li>● Continue to provide information to parents on opportunities for parenting sessions</li> </ul>		
<b>Implementation Plan:</b>	<b>Activities (the how)</b>	<b>Milestones (when achieved)</b>

<p><b>Shared Vision</b> (Guiding Questions: How will the vision be collaboratively developed? Communicated? How will we know we are living it?)</p>	<ul style="list-style-type: none"> <li>● Parental engagement through website and Smore</li> <li>● Posters, bulletin boards</li> <li>● Continuously refocus on Dr. Carrington's work.</li> <li>● Schoolwide Mindful moments</li> </ul>	
<p><b>Leadership Required</b> (Guiding Questions: How are leadership roles (current and future) being supported/developed? How are leadership roles/responsibilities articulated?)</p>	<ul style="list-style-type: none"> <li>● Health champion lead</li> <li>● District PD</li> <li>● Mindful moments every week.</li> <li>● Peer Partners</li> </ul>	
<p><b>Research and Evidence</b> (Guiding Questions: What data (research, lessons learned, feedback) will be collected/used for the benefit of all learners? How will it be shared with everyone?)</p>	<ul style="list-style-type: none"> <li>● EICS Dashboard Survey Results</li> <li>● Increased student ability to focus and regulate emotions</li> <li>● Increased staff wellness</li> </ul>	
<p><b>Resources</b> (Guiding Questions: What human resources, materials, funding, infrastructure are needed to support this change?)</p>	<ul style="list-style-type: none"> <li>● Prep time for Health lead</li> <li>● Healthy snacks in office</li> <li>● Mindful moment websites and activities</li> </ul>	
<p><b>Professional Growth</b> (Guiding Questions: What teacher knowledge, skills, attributes are needed to bring this to fruition?)</p>	<ul style="list-style-type: none"> <li>● Jody Carrington</li> <li>● PGP in line with health</li> <li>● Faith &amp; Wellness day</li> <li>● Faith and wellness day for students</li> </ul>	
<p><b>Time</b> (Guiding Questions: What time frame is needed for implementation? What specific activities require articulated durations?)</p>	Ongoing....	

<b>Outcome:</b>	<b>Engagement and Improvement</b>
<p><b>Division Goal:</b> Elk Island Catholic Schools is committed to ongoing communication and engagement with educational partners to improve decision-making and assurance.</p>	<p><b>Strategies:</b></p> <ul style="list-style-type: none"> <li>● Timely and consistent communication with staff and parents</li> <li>● Promotion of French Immersion program, language and culture</li> <li>● Collaboration with OLPH Parish</li> <li>● Collaboration with OLPH School Community</li> </ul> <p><b>Targeted Success Measures:</b></p> <ul style="list-style-type: none"> <li>● Parent satisfaction with communication</li> <li>● Increase in parental involvement &amp; attendance</li> <li>● Enrollment increase</li> </ul>

**Reflection on Previous Year Results:**

**Strengths:**

- 92% of parents and 89% of staff say the education at EPK has stayed the same or improved
- Interventions to support students has increased significantly
- Improvement in: Employee engagement, professional development, parish partnerships and faith filled environment
- Parental involvement has improved by 16%

**Opportunities for Improvement:**

- Increase public awareness of our School French Immersion Community

<b>Implementation Plan:</b>	<b>Activities (the how)</b>	<b>Milestones (when achieved)</b>
<p><b>Shared Vision</b> (Guiding Questions: How will the vision be collaboratively developed? Communicated? How will we know we are living it?)</p>	<ul style="list-style-type: none"> <li>- Community performances to increase public awareness (Oil Kings Game, Sherwood Park Mall, Senior Lodges)</li> <li>- Newsletters</li> <li>- Parent council meetings</li> <li>- Open Houses</li> </ul>	
<p><b>Leadership Required</b> (Guiding Questions: How are leadership roles (current and future) being supported/developed? How are leadership roles/responsibilities articulated?)</p>	<ul style="list-style-type: none"> <li>● Involvement of the music teacher and staff in public performances</li> <li>● Website and Smore writer/editor</li> <li>● Work with Parent Council and community partners</li> <li>● Chaplain to continue to engage with Parish Community</li> <li>●</li> </ul>	
<p><b>Research and Evidence</b> (Guiding Questions: What data (research, lessons learned, feedback) will be collected/used for the benefit of all learners? How will it be shared with everyone?)</p>	<ul style="list-style-type: none"> <li>● Increased awareness</li> <li>● Parent surveys</li> </ul>	
<p><b>Resources</b> (Guiding Questions: What human resources, materials, funding, infrastructure are needed to support this change?)</p>	<ul style="list-style-type: none"> <li>● Budget allocation for advertising</li> <li>● Internal and external agencies (county and provincial)</li> <li>● Parish visits</li> <li>● Chaplain/Faith Lead</li> </ul>	
<p><b>Professional Growth</b> (Guiding Questions: What teacher knowledge, skills, attributes are needed to bring this to fruition?)</p>	<ul style="list-style-type: none"> <li>● Continue to attend parish/school meetings.</li> </ul>	
<p><b>Time</b> (Guiding Questions: What time frame is needed for implementation? What specific activities require articulated durations?)</p>	<ul style="list-style-type: none"> <li>● All strategies will be in place throughout the 2018-19 school year.</li> </ul>	