

École Père Kenneth Kearns Catholic School

School Council Meeting Minutes
September 24, 2019

IN ATTENDANCE	
Monique Gagnon - Chair	Krystal Gaudet - Vice Chair
Leanne Starko - Treasurer	Heather Bonokoski - Secretary
Lam Le - Co-Fundraising Chair	Jania Balog - Past Chair and AM
Sandy Rowley - 2D and 4T	Cheyenne Brown - 2D
Allison Sywenky - PreK	Christine Egilsson - 4PR
Danielle Nelson - 4PR	Lana Panchuk - 3LA
Charles Ward 1A/2A	Krista Taylor - 4T
SCHOOL STAFF	
Mme. Julie Lafrance	Mme. Janelle Tremblay
Mme Jacqueline Dargis-Boucher	Mme. Angela Tetreault

Check out the ÉPK Website for information and updates on ÉPK School Council:
<https://ÉPK.eics.ab.ca/parents/school-council>

I. Call to Order

- a. Monique Gagnon called the meeting to order at 7:05 pm
- b. Opening Prayer (J. Dargis-Boucher)
- c. Welcome and Introduction of new School Council
 - Monique Gagnon- Chair
 - Krystal Gaudet - Vice Chair
 - Leanne Starko - Treasurer
 - Kyle Chuka - Fundraising Chair
 - Lam Le - Co-Fundraising Chair
 - Heather Bonokoski - Secretary
 - Jania Balog - Past Chair
- d. Approval of Minutes from June 2019: 1st -Jania Balog; 2nd - Charles Ward
- e. Approval of Agenda: 1st -Jania Balog; 2nd - Charles Ward

II. Old Business

N/A

III. Reports from Council

a. Administrative Report (J. LaFrance)

- Recess
 - Adjusted recess schedule due to construction to ensure that our students are getting as much recess time as possible

- **Outdoor Physical Education**
 - Same amount of time is being allocated however, it is outdoors
 - They will have activities in the classrooms when it is cold outside
 - Physical education is important and will not be impacted
 - Hired a consultant to help teachers develop phys ed plan
 - All kids will get swimming lessons this year in January
 - OLPH has offered the use of their gym. Looking at the possibility of getting a bus to transport kids to and from the school. Looking at the budget.
- **Modernization Update**
 - Parking lot to be completed by Oct. 5th (weather dependant)
 - Inside work is progressing and is slightly ahead of schedule
 - Noisiest work occurring in the evenings to minimize disruptions
 - Shared a letter on modernization in the newsletter
- **Students in School**
 - 245 students including Pre-K
- **Welcome Back Carnival**
 - Thank you so much. It was a huge success.

b. Teacher Report

- **Meet The Teacher Night**
 - Went well
- **Loose Parts Play**
 - Invited Guest Adrian / Ever Active Schools provided presentation on Loose Parts Play
 - www.everactive.org
 - Supplement learning and play
 - Creating a flexible environment with opportunity for learning
 - This program will run all year - including winter
 - Will happen during “gym time”
 - Identified curriculum connections
 - On Wednesdays and Thursday
 - Looking for donations of materials that could be used & possible small storage closer to “play” area

c. Executive Report (M. Gagnon)

- **Council Meeting Rules**
 - Highlight of meeting procedures
 - Council Meetings are made up of School Council Executives, leadership team reps, Teacher Reps, Class Reps, and any parents who would like to attend.
 - Mission is to support and enhance student learning, connect parents with the school, promote activities that enhance the

well-being of our students and staff, Support Admin, and offer fundraising opportunities.

- Fundraising events help us support different events throughout the year like the welcome back night, Shrove Tuesday, Sports Day, Volunteer Appreciation Day, Teacher Appreciation Breakfast etc.
- Meeting agenda includes: Update from Principle and Teacher Representative; Review of Upcoming Events; Overview of School Council budget and consensus decision making on use of funds. The meeting has an agenda, minutes and follow a set of rules, bylaws, and regulations as set under the education act.
- Classroom Representatives
 - Roles and Responsibilities can include:
 - Attending school council meetings as a representative of your class and share minutes from the meetings. Note - Council will send you the minute's for you to distribute
 - Help encourage parent involvement, send reminders about school events, and assist with volunteer recruitment.
 - Assisting the teacher with volunteer schedules, coordinating special classroom events, and just being someone she can come to if she needs further help- doesn't mean it has to be YOU, but you can help her find the help she requires.
 - Find an alternate representative for the days you cannot attend the council meeting.
 - Classes still requiring Reps. - Update from Meeting - All reps are assigned.
 - See attached list of class reps.

Alli Sywenky	Pre-K
Jania Balog	K-AM
Diandra McNally	K- T/TH
Danielle Nelson	K - M/W
Cassandra Brennan	1M
Charles Ward & Lam Le	1 / 2 A
Renee Melanson & Krystal Gaudet	2D
Jackie Bodner	2E
Penny Hellman & Kristina Garbaria	3BD
Lana Panchuk	3LA
Tina Eglisson	4PR
Krista Taylor	4T

- Thank You's
 - Cassandra Grahn & Aimee Bannack for Hot Lunch - *NOTE: Cassandra will not be doing hot lunch next year - she is looking for a volunteer to take over for next year and train for this January (session 2)*
 - Leanne Di Marcello for Christmas Cards fundraiser - *NOTE: Leanne will not be doing Christmas Cards next year - she is looking for a volunteer to take over for next year and train ASAP*
 - All Carnival Volunteers (parents & ABJ/OLPH Students)
 - Mme. LaFrance, Mme. Janelle, Mr. Holden, Mme. Jacqueline for participating in the Dunk Tank
 - OLPH for the Carnival venue and hosting all council meetings
 - Dora Berry & Heather Hill for Hot Dog Lunch/Bottle Drive fundraisers for Grade 4s.
 - Heather Hill & Melissa Bruni Bossio for organizing Looming
- Playground Committee Wrap Up
 - Thank you, Natalie Wallace
- Carnival Feedback and Comments
 - Event was a success
 - Unfortunate cotton candy machine did not work
 - Some lessons learned for next time but overall a huge success

- d. Treasurer Report (L. Starko)
 - Review of Budget
 - Revenue is expected to be \$10,500
 - Expenses budgeted at \$11,895
 - Shortfall of \$1,395 however anticipate fundraising will offset deficit

- e. Fundraising Report (K. Chuka & L. Le)
 - This year's plans
 - Looking at adding some new ideas:
 - Jacek Fundraiser - looking to replace Purdy's
 - Mabel's Labels Account Open
 - https://mabelslabels.ca/en_CA/fundraising/support/
 - Enter School Name: École Père Kenneth Kearns
 - Sobey's Fundraiser BBQ - this could replace a grade 4 bottle drive
 - Ohana Donuts
 - Booster Juice
 - Confetti Sweets
 - Cobs on Wye (mention EPK when you make a purchase and it gets us 5% of the purchase back to the school from the Wye Road location)
 - Bottle Drive - Dora Berry (Grade 4 Parent lead)
 - Fundraising for Grade 4 retreat - Camp Francophone
 - Celebrate the end of year - all French retreat

- Bottle Drives and Hot Dog Lunches
- Thanksgiving, New Years and May Long Weekend (possibly February after Super Bowl)
- Always looking for volunteers

f. Upcoming Events and Celebrations

- Sept 26th - Terry Fox Run
- Sept 27th - Ceinture Fléchée begins (looming) - Only 8 spots available per session (sign up using <https://signup.com/go/FWqDCtu>)
- Sept 27th - First Hot Lunch - Email, sign-up or show up
- Sept 30th - Orange Shirt Day honouring Indigenous children sent to residential schools in Canada
- Oct 1st - First Club Moo
- Oct 2nd - Spirit Day, Early Dismissal - Leadership day will soon announce theme
- Oct 3rd - Photo Day - looking for afternoon volunteer
- Oct 4th - Looming
- Oct 9th - First Hot Dog Lunch, Looming (afternoon)
- Oct 11th - 14th - Thanksgiving, No School
- Oct 18th - Looming
- Oct 21st - Photo Retakes (and Kindergarten M/W photos)
- Oct 24th - French Immersion Mass at OLPH Church
- Oct 25th - Looming
- Oct 31st - Halloween

IV. New Business

- a.** Investigate potential to support bussing to OLPH for gym time
- Consider using School Council rainy day fund to pay for the transportation cost to use OLPH gym
 - Explore options to get cost down
- b.** Sandra Rowley to share information regarding gymnastics
- Capital City Gymnastics Centre
 - Offers field trips starting at ~\$7/student/hour + bussing cost
 - Insured and trampoline is not offered during field trips
 - Opportunity to supplement Phys. Ed program

V. Adjournment

- Meeting was adjourned at 8:24 pm by; 1st - Dora Berry ; 2nd - Cheyenne Brown

Stay connected to École Père Kenneth Kearns Catholic School's School Council

Follow us on **Instagram**: [epk_school_council](#)

Like us on **Facebook**: [ÉPK School Council](#)

Email School Council: epkparentcouncil@gmail.com

Email Hot Lunch Committee: epkhotlunch@gmail.com

Follow us on **Twitter**: [@ÉPKParents](#)

Check out the ÉPK Website for information and updates on ÉPK!

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