



École Père Kenneth Kearns Catholic School

With Christ as our ever-present teacher, in an environment rich in French Language and culture, we ensure every child succeeds: personally, spiritually, academically.

Directrice/Principal – Mme Julie Lafrance-Coon

Directrice Adjointe/Assistant Principal – Mme Jacqueline Dargis-Boucher

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August 31, 2020

Cher Parent(s)

Welcome & Bienvenue to an exciting school year. We are looking forward to re-opening École Père Kenneth Kearns and to welcome back our students. During the past few weeks, we have been working very hard to ensure that our school environment will protect the health and safety of our students. You will notice many changes in our school as the modernization has progressed over the summer. We are excited to see the changes our school offers and look forward to the completion of the modernization in the Spring.

School fees are currently being revised and will be online on September 11, 2020. We are therefore sending out a gentle reminder to please pay school fees before April 30, 2021. It is an Elk Island Catholic School Board policy that after April 30, 2021 all unpaid fees will be transferred to a collection agency.

Please read through the remainder of this letter for all fee payment options and helpful step-by-step procedures to pay enhanced programming fees online.

Paying School Student Fees

Once logged into the PowerSchool Public Portal click on “Student Fees” on the left hand side to pay your student fees online.

As we are anticipating and encouraging payment of fees to be made **primarily online**, there is no cash on hand at the school office. We ask that online payments be the primary method of payment in order to limit contact and promote social distancing. Thank you so much for your help with this.

Online Consent Forms

Also available online is our important Annual Field Trip Consent Forms (please note that all field trips are cancelled due to Covid-19 until restrictions are lifted), Technology Agreement Form & Demographics Confirmation Forms. To ensure your child is able to attend field trips and ensure we have your most current contact information for emergencies, please complete these forms. For each student, Click “Forms and Fees” on the left hand side. Click on the notification bell on the top right hand corner to complete required forms.

Powerschool Accounts: adding a Child

If you have already created an account you can attach your child/children as a new student to your account. This can be done by logging into the PowerSchool Public Portal with your existing account, clicking “Account Preferences,” clicking “Students” and adding your child’s name using the information in the Parent Portal Account letter. Then please follow the instructions under “Paying School Fees.” Please contact Sarah Mella at 780-467-7135 if you encounter any issues with your Public Portal account or have any questions regarding school fees. We appreciate your patience and openness as we work towards becoming paperless through the use of technology. Merci beaucoup!

Sincerely,

École Père Kenneth Kearns Catholic School Leadership Team

Julie Lafrance
Principal / Directrice

Jacqueline Dargis-Boucher
Assistant Principal / Directrice Adjointe