

Project Plan Summary



École Père Kenneth Kearns Catholic School

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Principal: Julie Lafrance-Coon

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| Project name: | Agendas (\$7.00) |
| Person responsible: | Mella, Sarah |
| Purpose and timelines: | The purpose of this project is to provide agendas for all students in grades 1-4. This will be communicated to our stakeholders via the EPK website: www.epk.eics.ab.ca under the link School Finances, and also through an account statement at the beginning of the year. |
| Revenue to collect: | Fees paid by Parents |
| Items/Services to be purchased: | Agendas for all students |
| Surplus/Deficit Handling Plan: | Agenda excess will be used for student supplies (art, faith, french) This will be communicated to stakeholders via the ÉPK website: www.epk.eics.ab.ca under the link School Finances. |

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| Project name: | ECS Field Trips & Class Activities (\$ per activity) |
| Person responsible: | Akkerman, Alisa |
| Purpose and timelines: | The purpose of this project is to generate funds for kindergarten class activities and fieldtrips. This will be communicated through an account statement sent to parents at the beginning of the year detailing all expenses. It will also be available on our website: epk.eics.ab.ca |
| Revenue to collect: | Fees charged to parents per activity. In light of the pandemic & re-entry plan for the 2020-2021 fiscal year, should a field trip or classroom activity occur, letters will be sent home with a detail breakdown and their associated cost. |
| Items/Services to be purchased: | Fieldtrips : fulldays to Prairie Gardens, Fort Edmonton Park, Jurassic Forest, Telus World of Science. Other fieldtrips: Skatingx2, Strathcona Care Centre, Save-on -Foods, Smeltzer house, Safety City, 4 cats Arts Studio, Strathcona Wilderness centre. Special Projects: KinderCooking, Christmas Gift to Parents, Sewing Projects, Santa visit, Mother's day Tea, Father's Day, Artist visit, Evidence of Learning portfolio and various classroom supplies. All class activities may not be limited to the above list. Additional activities may be added and therefore additional funds requested. This will be communicated via letter sent home to parents. |
| Surplus/Deficit Handling Plan: | After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. If fees collected are not sufficient to cover they activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit. |

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| Project name: | Grade 1 Field Trips and Class Activities (\$ per activity) |
| Person responsible: | Grade 1 Teachers |
| Purpose and timelines: | The purpose of this fee is to provide funds for Grade 1 field trips and class activities. Stakeholders will be informed of the fees via an account Statement at |

the beginning of the year. For field trips and class activities letters will be sent home in advance detailing the fees and their specific purpose.

Revenue to collect: Fees charged to parents per activity. In light of the pandemic & re-entry plan for the 2020-2021 fiscal year, should a field trip or classroom activity occur, letters will be sent home with a detail breakdown and their associated cost.

Items/Services to be purchased: The fee will include but is not limited to: Creating Color in school field trip (\$12.50), Smeltzer House (\$6.50) Bridge Building in school field trip (\$6.50), Salisbury Greenhouse field trip (Admission + \$130 Bus), 5 Senses In School Field trip(\$12.50), My World In School Field Trip (\$12.50) Strathcona County Museum (\$5.00 + \$130 bus=\$6.50), Log cabin (\$16.50), Edmonton Valley Zoo field trip (\$14.00 + \$250 Bus = 16.50), Arbour Day (Admission + \$130 Bus), Kinsmen Swimming (\$46 + 250 Bus= \$56)

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. If fees collected are not sufficient to cover they activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit.

Project name: Grade 2 Field Trips and class activities (\$ per activity)

Person responsible: Desfosses, Alana

Purpose and timelines: The purpose of this fee is to provide funds for Grade 2 field trips and class activities. Stakeholders will be informed of the fees via an account Statement at the beginning of the year. For field trips and class activities letters will be sent home in advance detailing the fees and their specific purpose.

Revenue to collect: Fees charged to parents per activity. In light of the pandemic & re-entry plan for the 2020-2021 fiscal year, should a field trip or classroom activity occur, letters will be sent home with a detail breakdown and their associated cost.

Items/Services to be purchased: The fee will include but is not limited to : Parent’s Christmas gifts \$6 , Mother’s and Father’s day \$20 , in-school fieldtrip Inuit presentation (Social Studies) , In-school fieldtrip: Boats and Buoyancy \$15.00 (science) (Students build and take home a boat.), in-school fieldtrip: Acadia \$15.00 (Social Studies) , Play (+bussing) , Strathcona Art Gallery (Art), Rosary bracelet (Religion month of May), Swimming Lessons with bussing \$56.00, Year End fieldtrip (no bus)

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. If fees collected are not sufficient to cover they activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit.

Project name: Grade 3 Field Trips and Class Activities (\$ per activity)

Person responsible: Grade 3 Teachers

Purpose and timelines: The purpose of this fee is to provide funds for Grade 3 field trips and class activities. Stakeholders will be informed of the fees via an account Statement at the beginning of the year. For field trips and class activities letters will be sent home in advance detailing the fees and their specific purpose.

Revenue to collect: Fees charged to parents per activity. In light of the pandemic & re-entry plan for the 2020-2021 fiscal year, should a field trip or classroom activity occur, letters will be sent home with a detail breakdown and their associated cost.

Items/Services to be purchased: Field trip admissions and bussing costs. Known trips are: St. Albert Art Gallery \$20.00 , Teacher's pet \$15.00 , Swimming Lessons \$56.00 , Mr. Caron , end of year movie . Art projects such as: Christmas gift for parents \$6.00, Mother's Day \$5.00 Father's Day \$5.00. Others may be added depending on funds. Should additional field trips be added, a letter outlining the event as well as additional costs will be communicated to parents via a letter sent home

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. If fees collected are not sufficient to cover they activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit.

Project name: Grade 4 Field Trips and Class Activities (\$ per activity)

Person responsible: Grade 4 Teachers

Purpose and timelines: The purpose of this fee is to provide funds for Grade 4 field trips and class activities. Stakeholders will be informed of the fees via an account Statement at the beginning of the year. For field trips and class activities letters will be sent home in advance detailing the fees and their specific purpose.

Revenue to collect: Fees charged to parents per activity. In light of the pandemic & re-entry plan for the 2020-2021 fiscal year, should a field trip or classroom activity occur, letters will be sent home with a detail breakdown and their associated cost.

Items/Services to be purchased: The fee will include but is not limited to :Field Trips- Bennett Centre/Orienteering \$19.00, Edmonton Waste \$11.00, Teacher's Pet (Shadow & Light) \$12.00, Father's Day gift \$5.00, Mother's Day gift \$5.00, Telus World of Science \$17.00, Strathcona Wilderness Centre \$17.00, swimming lessons \$56.00, Millenium Place \$ 8.00, Christmas gift \$5.00, Camp Francophone TBA. Edmonton Oil Kings(\$5.00), Skiing (\$30 - \$37), Mayor Walk/Run (\$5.00), ABJ Play (\$9.00)

Surplus/Deficit Handling Plan: After the activities are completed any funds remaining may be used for, but not limited to, end of year picnic/party, gifts for students. If fees collected are not sufficient to cover they activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit.

Project name: Kanga Pouches (\$10.50)

Person responsible: Mella, Sarah

Purpose and timelines: This project is for Kanga Pouches. This will be communicated via our website: www.epk.eics.ab.ca under the link School Finances. It will also be included for our ECS & new student and on account statements of Grades 1-4 only at the parents request.

Revenue to collect: Fees paid by parents should they request a replacement or extra.

Items/Services to be purchased: Kanga Pouches

Surplus/Deficit Handling Plan: "Kanga Pouch excess will be used to purchase supplies and defecit will be covered by the school budget. This will be communicated to stakeholders via the ÉPK website: www.epk.eics.ab.ca under the link School Finances."

Project name: Library Lost Books

Person responsible: Corbin, Heather

Purpose and timelines: This project is to generate funds for lost library books. This will be communicated to stakeholders via the ÉPK website: www.epk.eics.ab.ca under the link School Finances. An individual statement will also be sent home in the event that funds are owed.

Revenue to collect: Money will be collected from parents in the event that library books are lost.

Items/Services to be purchased: Replacement books

Surplus/Deficit Handling Plan: Any surplus will be used on materials for the library, any deficit will be covered by the Library book budget. This will be communicated to stakeholders via the EPK website: www.epk.eics.ab.ca under the link School Finances.

Project name: Recycling- Grade 4

Person responsible: Alicia Rudkowsky

Purpose and timelines: The purpose of this project is for the Grade Four students to collect the recycling in the school and then collect the money from it. This will be communicated via our website: www.epk.eics.ab.ca under the link School Finances.

Revenue to collect: Recycling collected by students

Items/Services to be purchased: Grade four gift, Camp Van Es Camp Francophone if possible, or alternate excursion (Year End French Celebration)

Surplus/Deficit Handling Plan: Any surplus will be used on the Grade four end of year party and field trips, any deficit will be covered by the school budget. This will be communicated via our website: www.epk.eics.ab.ca under the link School Finances.

Project name: Scholastic Income

Person responsible: Corbin, Heather

Purpose and timelines: This project is for income received from the scholastic bookfair. Stakeholders will be notified via the ÉPK website: www.epk.eics.ab.ca under the link School Finances.

Revenue to collect: Purchases made by Parents, based on what is purchased from the book fair the library will get a certain number of free books.

Items/Services to be purchased: Free books may be awarded to library depending on how much is sold at the book fair.

Surplus/Deficit Handling Plan: Any surplus will be used to purchase library books or materials, any deficit will be covered by the library budget. This will be communicated to stakeholders via our website: www.epk.eics.ab.ca under the link School Finances.

Project name: Terry Fox

Person responsible: Grade 1 teachers

Purpose and timelines: This project is for charitable donations given for the Terry Fox foundation as part of the "Toonie for Terry" run. This will be communicated via our website: www.epk.eics.ab.ca under the link School Finances.

Revenue to collect: Donations made by staff/students/parents

Items/Services to be purchased: A donation will be made to the Terry Fox Foundation

Surplus/Deficit Handling Plan: The entire sum will be donated to the Terry Fox foundation. There won't be a surplus or a deficit. This will be communicated to stakeholders via the ÉPK website: www.epk.eics.ab.ca under the link School Finances.