

École Père Kenneth Kearns Catholic School

September 29, 2020 (location: Google Meets)

IN ATTENDANCE	
Monique Gagnon - Chair	Krystal Gaudet - Vice Chair
Leanne Starko - Treasurer	Heather Bonokoski - Secretary
Lam Le - Fundraising Chair	Jania Balog - 1/2A
Kalay Dumont - 3LA	M.P. - K (M/W)
Nicole Siegel - K (T/Th) and 3B	Candice Fawcus - 1A
Gord Cruikshank	Lana Panchuk
Renee Melanson	Stephen Tessarolo
SCHOOL STAFF	
Mme. Julie Lafrance	Mme. Janelle Tremblay

Check out the ÉPK Website for information and updates on ÉPK School Council:

<https://ÉPK.eics.ab.ca/parents/school-council>

1. Call to Order

- a. Monique Gagnon called the meeting to order at 7:03 pm
- b. Opening Prayer (Mme LaFrance)
- c. Welcome and Introduction of new School Council
 - Monique Gagnon- Chair
 - Krystal Gaudet - Vice Chair
 - Leanne Starko - Treasurer
 - Lam Le - Fundraising Chair
 - Heather Bonokoski - Secretary
- d. Approval of Minutes from June 2, 2020: 1st - Candice Fawcus and 2nd - M.P.
- e. Approval of Agenda: 1st - Candice Fawcus and 2nd - Morgan P.

2. Old Business

N/A

3. Reports from Council

- a. Administrative Report (J. LaFrance)
 - This is a different type of year, however things are running smoothly.
 - Drop off has improved.
 - Kids have adapted and showing resiliency.

- Kids are doing a great job of wearing their masks - see them with the masks in the class and hallway. Teachers are doing great too.
- There is only one main washroom for the kids right now due to the construction so they have developed a washroom schedule. It's going well. The kids in the classrooms in the old gym have their own washroom to use.
- Continuing with Loose Parts play this year. Kids are enjoying it.
- School is still holding gym classes outside and M. Holden is teaching one gym class per week. The kids love it!
- Demolition has occurred in the old school library and music room making this one large space. Soon it will be the new learning common.
- The gym is moving along with the exterior cladding almost complete.
- Held the first live assembly last week.
- Plan to have a live Thanksgiving assembly put on by the grade 4's - date to be confirmed.

b. Teacher's Report (J. Tremblay)
N/A

c. Executive Report (M. Gagnon)

- Highlight of meeting procedures:
 - Meetings follow Roberts Rule of Order: We meet monthly and during the meetings we often ask for a first and a second to approve motions, to approve past meeting minutes, and to approve the agenda. Any decisions that are quite large/important are also brought to vote.
 - Council includes: School Council Executives, leadership team reps, Teacher Reps, Class Reps, and any parents who would like to attend.
 - Mission of Council is to support school and support fundraising. Council represents the parents and communicates concerns to the school administration. The Chair and Co-Chair meet with Julie regularly to discuss issues.
 - Fundraising- Fundraising events help us support different events throughout the year like the welcome back night, Shrove Tuesday, Sports Day, Volunteer Appreciation Day, Teacher Appreciation Breakfast etc.
- Meeting agenda
 - Meeting agenda includes: Update from Principle and Teacher Representative; Review of Upcoming Events; Overview of School Council budget and consensus decision making on use of funds. The meeting has an agenda, minutes and follow a set of rules, bylaws, and regulations as set under the education act.
- Classroom Representatives - (K. Gaudet)

- Roles and Responsibilities can include:
 - Attending school council meetings as a representative of your class and share minutes from the meetings. Note - Council will send you the minute's for you to distribute
 - Help encourage parent involvement, send reminders about school events, and assist with volunteer recruitment.
 - In a normal school year the Class Reps would assist the teacher with volunteer schedules, coordinating special classroom events, and just being someone they can come to when further help is needed. The Class Rep does not do everything, they can ask other parents to help.
 - Find an alternate representative for the days you cannot attend the council meeting.
- Classes still requiring Reps. - Update from Meeting - We are still looking for a parent to be Class Rep. for a few classes:

	AM
M.P.	M/W
Alli Sywenky & Nicole Siegel	T/TH
	1B
	1M
	1/2A
	2D
Nicole Siegel	3B
Kalay Dumont	3LA
Lana Panchuk	4E
	4R

- Looming / Ceinture Fléchée
 - All kids in EPK get a traditional handmade French belt in EPK colours. (Ceinture fléchée).
 - These belts are loomed within the school by parent volunteers.
 - Due to Covid-19 we need to think of a new way to get make the belts.
 - Heather Hill has generously volunteered to teach new volunteers, and to create a video so we always have it on hand as we move through the years.

- Once we know how many new students we have we will figure out how many volunteers we require (it won't be each parent makes their child's belt unfortunately)
 - Update on Munchalunch and Club Moo
 - Schools were originally asked to not organize Hot Lunch programs this year.
 - We will reassess the situation in January and consider if it could be possible to run the Hot Lunch or Club Moo programs for the 2nd term. More likely we would focus on just Hot lunch and leave Club Moo for the year as we do our best to limit volunteers and limit asking teachers to help hand out items.
 - We still have all remaining Munchalunch credits on file and clearly documented. We will hold on to them until we know if 2nd term Munchalunch will occur. *If you require yours refunded immediately please email us epkparentcouncil@gmail.com*
 - Thank You's
 - Sneeze Guard volunteers: Marcel Gagnon, Andrew Swan, Ray & Jeanne Gaudet, Scott Gaudet, Cal Driedger, Kurt Blesi, Karen Boyachuck for bringing Cobbs and drinks to fuel the volunteers!
 - Sneeze Guard Donators- TREMENDOUSLY grateful and thankful to their generosity!
 - Renee Melanson- Christmas Cards (information to teachers will go out this week!)
 - Mme. LaFrance and all the staff
 - Shout out to Leanne Starko! She has been working full time and doing everything she care to prepare the finances.
- d. Shack A Patate!
- Won a contest where Shack A Patate will donate their annual proceeds from bottle/can recycling to EPK!
 - School to use money towards outside Physical Education.
 - Council to use money to support Grade 4 bottle drive fundraising.
 - We are not planning a grade 4 camp due to Covid-19 but would like to provide all kids with a gift, similar to last year.
- e. Treasurer Report (L. Starko)
- 2019/20 Review of Budget
 - Revenue was accurate from last year
 - Big fundraisers were Booster Juice, Christmas cards and perogies
 - Didn't spend as much as planned due to Covid-19
 - 28,000 balance
 - Important to carry a balance to support unplanned expenses, purchase Chromebooks, etc.

- We will share this year's budget at Societies AGM in October (2020-2021 Budget to be presented)

f. Fundraising Report (L. Le)

- This year's plans
 - Fundraising will be different this year and we will do smaller fundraisers.
 - So far have the following planned:
 - Epicure
 - Fundscip - gift card fundraisers for a number of different stores (<https://www.fundscip.com>)
 - Jacek
 - Salisbury
 - Want to ensure plans are Covid-19 friendly and limit contact
- Grade 4 fundraising plans
 - Limited options, would like to continue bottle drives
 - Use funds for end of year gifts similar to last June
 - Still looking for a Grade 4 Parent Lead (Lana Panchuk and Kalay Dumont have offered to help)

g. Upcoming Events and Celebrations

- Sept 30th - Orange Shirt Day honouring Indigenous children sent to residential schools in Canada
- Oct 5th - Epicure Fundraiser CLOSES
- Oct 7th - Spirit Day, Early Dismissal - dress up as favorite book character
- Oct 9th -12th - Thanksgiving, No School
- Oct 28th - Photo Retakes
- Oct 27th - October Council Meeting, Societies AGM
- Oct 30th - Hallowe'en parties

4. New Business

a. Parent Ideas

- We encourage parents to reach out with ideas or creative ways to approach some of our traditions this year bearing in mind our limitations with food handling, volunteers, gatherings. (i.e. Pancake's for Shrove Tuesday, Carnivale, ...)

b. St. Catherine

- Looking for a volunteer to dress as St. Catherine for St. Catherine's day in November (she will hand out store bought, individual wrapped, taffy/caramels instead of the kids making molasses taffy)

5. Adjournment

- Meeting was adjourned at 7:44 pm by; 1st - Candice Fawcus and 2nd -M.P.

Stay connected to École Père Kenneth Kearns Catholic School's School Council

The next School Council Meeting is Tuesday, October 27th via Google Meet

Follow us on **Instagram:** [epk_school_council](#)

Like us on **Facebook:** [ÉPK School Council](#)

Email School Council: epkparentcouncil@gmail.com

Email Hot Lunch Committee: epkhotlunch@gmail.com

Follow us on **Twitter:** [@ÉPKParents](#)

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