

École Père Kenneth Kearns Catholic School

January 26, 2021, (location: Google Meets)

IN ATTENDANCE	
Monique Gagnon - Chair	Krystal Gaudet - Vice Chair
Lam Le - Fundraising Chair	Leanne Starko - Treasurer
Heather Bonokoski - Secretary	Jania Balog - 1/2A
Kalay Dumont - 3LA	Nicole Siegel - K (T/Th) and 3B
Morgan K M/W	Amanda Gaudet - 1B
Candice Fawcus	Charles Ward
Karleen Jones - 1M	
SCHOOL STAFF	
Mme. Julie LaFrance	Mme. Janelle Tremblay

Check out the ÉPK Website for information and updates on ÉPK School Council:

<https://ÉPK.eics.ab.ca/parents/school-council>

I. Call to Order

- a. Monique Gagnon called the meeting to order at 7:03 pm
- b. Opening Prayer (Mme LaFrance)
- c. Approval of Minutes from December 2020: 1st - Nicole Siegal and 2nd - Kalay Dumont
- d. Approval of Agenda: 1st - Candice Fawcus and 2nd - Jania Balog

II. Old Business

N/A

III. Reports from Council

- a. Administrative Report (J. LaFrance)
 - Teachers have been busy preparing report cards.
 - Modernization progressing, approximately 300 lockers installed, this is great as it provides kids in the portables with lockers and allows us to space out the kids better.
 - Learning Commons almost complete. Furniture arrived and being unpacked.
 - Wall of Chapel almost completed. Need to adjust the design a bit due to a safety concern with the glass feature. Options will be presented to the school shortly.

- Gym is looking great. Hardwood flooring installed and they are currently sanding the flooring. Next step is to paint the gym lines and then varnish the floor. Gym should be ready by March.
- Video of school renovations shared with meeting participants.
- Carnival will be postponed. Since there is very little snow right now, and it is very icy, Carnival will be postponed until March. Carnival will be combined with the annual celebration of French language.
- School has purchased a number of new books. This will provide more variety and interesting books for the kids. A number of original French books have been purchased. Quite excited about expanding the children's reading choices.

b. Executive Report - (M. Gagnon)

- Christmas Hamper donation update
 - On behalf of all of the students, parents, and staff of EPK, we were able to gift 2 families with gift cards for Mastermind Toys & Superstore.
 - We thank our Family Wellness Worker, Krista, for liaising with those families.
 - We also presented our hardworking custodian with a Christmas bonus to express our gratitude.
- Shrove Tuesday, Pancake Breakfast
 - Pancakes will be provided by Headquarters restaurant.
 - All servings, cutlery, syrup, and butter are individually wrapped.
 - Volunteers will not be required as we are not able to enter the school.
 - Lam, Krystal, and Monique will pick up the order and deliver it to the school in the morning, around 9:30.
 - Monique has contacted every parent of a child with a food allergy and they will provide their own pancakes if necessary.
 - If you didn't hear from Monique regarding an allergy, please let her know. Email the school council at epkparentcouncil@gmail.com.
 - Thank you to those parents for their understanding and flexibility.
- Munchalunch
 - After much consideration we have decided to refund all remaining Munchalunch funds.
 - We are sorry we could not hold the hot lunch fundraiser this year; it just wasn't possible give the restrictions.
 - Cheques are in the mail!
- Prairie Gourmet
 - We've been reviewing our Council finances and have decided to hold one more fundraiser this year.
 - Given the requests from some parents for perogies, we will fund a quick fundraiser with Prairie Gourmet.

- This will be an easy fundraiser since we've run it in the past and we have everything set up in Munchalunch for online ordering.
 - This will be a relatively Covid friendly fundraiser, all orders will be ONLINE only - no cash or cheques. February is a colder month which works well with keeping products chilled during the pick-up date.
 - Leanne will discuss more in the Societies meeting, following this meeting.
 - Field Trips
 - Given that we cannot go on field trips we will be supporting the school with contributing to the cost of online field trips
 - We are happy to hear that teachers are beginning to book some virtual field trips for their class.
 - Each teacher can use up to \$25 per student for one or two virtual field trips.
 - We hope this adds a little something fun and different to their year!
 - We were happy to have council approve this contribution to the teachers as it not only encourages a great learning opportunity, it gives the teachers a little change for a day in a year when field trips aren't possible, and it also helps alleviate any additional fees for parents during a year that is not very budget friendly!
 - Lost and Found
 - We are still keeping track of your child's lost and found items.
 - We will post more photos in about a month.
 - Nothing gets thrown away until Spring hits and then it's mostly donated.
 - Calendar for 21/22
 - Superintendent asks for our feedback
 - Overall no comments other than a request to adjust the Christmas break. Request if break could start on December 20th and return on Jan 3.
- c. Upcoming Events and Celebrations (M.Gagnon)
- Feb 1st - First Instruction Day Semester 2
 - Feb 1st - Prairie Gourmet Fundraiser Starts
 - Feb 1st - Kindergarten Registration Open
 - Please share with your friends and families!
 - Feb 3rd - Early Dismissal - Sport Team Day - Wear Jersey Day
 - Feb 4th & 5th - PD Days/ No School
 - Feb 3rd - Report Cards - Available at end of day
 - Feb 12th - Prairie Gourmet Fundraiser Closes
 - Feb 15th - Family Day/No School
 - Feb 16th - Shrove Tuesday/Pancake Breakfast
 - Feb 17th - Ash Wednesday - there will be a virtual mass for students
 - Feb 24th - Pink Shirt Day

- Mar 1st - Prairie Gourmet Pick up 3-5pm in parking lot

IV. New Business

V. Adjournment

- Meeting was adjourned at 7:35 pm by; 1st - Amanda Gaudet and 2nd - Nicole Siegel

The next School Council Meeting is Tuesday, March 2nd, 2021 via Google Meet

Stay connected to École Père Kenneth Kearns Catholic School's School Council

Follow us on **Instagram**: [epk_school_council](#)

Like us on **Facebook**: [ÉPK School Council](#)

Email School Council: epkparentcouncil@gmail.com

Email Hot Lunch Committee: epkhotlunch@gmail.com

Follow us on **Twitter**: [@ÉPKParents](#)

Check out the ÉPK Website for information and updates on ÉPK!
<https://ÉPK.eics.ab.ca/>

ÉPK School Society Meeting Minutes

IN ATTENDANCE	
Monique Gagnon - Chair	Krystal Gaudet - Vice Chair
Lam Le - Fundraising Chair	Leanne Starko - Treasurer
Heather Bonokoski - Secretary	Jania Balog Mme Auger
Kalay Dumont - 3LA	Nicole Siegel - K (T/Th) and 3B
Morgan K M/W	Amanda Gaudet - 1B
Candice Fawcus	Charles Ward
Karleen Jones - 1M	
SCHOOL STAFF	
Mme. Julie Lafrance	Mme. Janelle Tremblay

I. Call to Order

- a. Monique Gagnon called the meeting to order at 7:37 pm

II. Approval of Agenda

- a. Approval of Agenda: 1st - Jania Balog and 2nd - Kalay Dumont

III. Treasure Report (L. Starko)

- Leanne provided an overview of the status of the Society budget - attached to the minutes.
- Happy to report we raised \$1,451 from Christmas cards. This money is to support the teachers' classroom enhancements.
- So far we have raised \$265 from Mables labels.
- Cobs has raised \$61.92. Don't forget to visit Cobs on Wye!
- Save on Foods - don't have a total yet but remember to submit your receipts.
- We received \$2,550 in donations.
- Shack à Patate - We have received \$200 from Shack à Patate recycling donations. This is exceptional given all the restrictions restaurants are facing. The owner, Ray is passionate about supporting our school. He wants to do everything he can to support the school. We have reminded him how appreciative we are.
- Christmas Hamper - We spent \$700 on 2 families this year, as well as a donation to the school custodian.
- Pancake breakfast- We originally planned on spending \$250, but give pandemic we cannot make our own pancakes this year so we will need to increase our budget, we will update on next meeting.

- Scholarship recipient - provided \$250 to the ABJ scholarship recipient.
- As mentioned by Monique, we are not running the hot lunch program this year and will be refunding parents with hot lunch credits a total of \$5,175.
- Expenses are higher than revenue - however, we have sufficient funds to continue with our plans for the year.
- We would like to increase our reading room donation up to \$1,000 and as a result will be running the Prairie Gourmet fundraiser.

VI. New Business

- Krystal Gaudet submitted a motion for approval to contribute \$1,000 to support the school with the purchase of new books for the reading room. The proposal included using the funds raised from the Prairie Gourmet fundraiser to support this financial contribution.
- Motion approved by Charles Ward
- Motion carried to a vote.
- All voted in favour to amend the budget to include a \$1,000 contribution for the reading room.

Monique Gagnon - Yes	Krystal Gaudet - Yes
Lam Le - Yes	Leanne Starko - Yes
Heather Bonokoski - Yes	Jania Balog - Yes
Kalay Dumont - Yes	Nicole Siegel - Yes
Morgan - Yes	Amanda Gaudet - Yes
Candice Fawcus - Yes	Charles Ward - Yes
Karleen Jones - Yes	

VII. Adjournment

- Meeting was adjourned at 7:46 pm by; 1st - Candice Fawcus and 2nd - Jania Balog

The next School Council Meeting is Tuesday, March 2nd, 2021 via Google Meet

School Budget as of Jan 26, 2021

General Fundraising to date		(Profit from Fundraiser)		
Epicure		\$	1,760.00	
Christmas Cards		\$	1,451.85	(To teachers classroom enhancements)
Mabels Labels		\$	265.53	
Cobbs		\$	61.92	
Save On Foods		\$	-	
Total General Fundraising Revenue		\$	3,539.30	
Interest On Account		\$	2.55	
Total Revenues		\$	3,541.85	
Donations to date				
Pandemic Enhancements		\$	2,550.00	
Shack a patate		\$	200.00	
Total Donations		\$	2,750.00	
General Expenses to date				
Epicure		\$	2,265.00	
Pandemic Enhancements		\$	1,276.28	
Christmas Cards		\$	34.74	
Christmas Hamper		\$	700.00	
Pancake breakfast (Shrove Tuesday)		\$	-	May be higher than budgeted (\$250.00) due to the pandemic and having to purchase the pancakes rather than make them.
Teacher Appreciation breakfast		\$	-	
Grade Four graduation gifts		\$	-	
Reading Room		\$	-	
Looming		\$	-	
Teachers Classroom Enhancements		\$	-	
Scholarship		\$	250.00	
Hot lunch and milk order reimbursement		\$	5,175.40	
Council Expenses		\$	-	
Bank Fees		\$	4.00	
Total General Expenses		\$	7,440.42	
Net Income		-\$	1,148.57	Reminder: Net income can be a deficit of up to \$10,000 and we will still be ok. We could aim for a minimum balance of \$10,000 in our account.
Bank Balance to start the 20/21 school year: \$23,634.36				