

École Père Kenneth Kearns Catholic School
School Council Meeting Minutes: May 24, 2022

Location: Google Meet online and EPK Library

IN ATTENDANCE		
	– Chair (3- Term)	(1B)
	– Vice Chair (3- term)	(2/3A)
	– Fundraising Chair	(1B)
	– Co-Fundraising Chair	
	– Secretary (1B)	
	– Treasurer	
SCHOOL STAFF		

Check out the **ÉPK Website** for information and updates on **ÉPK School Council**:

<https://ÉPK.eics.ab.ca/parents/school-council>

I. Call to Order

- [REDACTED] called the meeting to order at 7:07pm
- Opening prayer ([REDACTED])
- Approval of Minutes from April 26, 2022: 1- [REDACTED], 2- [REDACTED]
- Approval of Agenda: 1 – [REDACTED] 2 – [REDACTED]

II. Old Business

N/A

III. Reports from Council

a) Administrative Report ([REDACTED])

- Spring Concert – Tuesday, June 14th @ 2:00pm & 6:30pm (excludes Kinder – they will be doing theirs on the last day of class)

b) Executive Report ([REDACTED])

- Year In review
 - Our fundraising this year went towards an artist in residence, who came in and spent time with the kids. All of our fundraisers did well, thank you to all who supported us.
 - Corn roast was a success this year.
 - Thank you to the Kinder parents for coming to loom a belt for their children.

- Shrove Tuesday was a success with pancake delivery from IHOP.
- Hot lunch came back this year and was a roaring success! [REDACTED] did a wonderful job, and [REDACTED] was amazing with recruiting volunteers to help each week. [REDACTED] role will expand to become a volunteer coordinator for all events, not just hot lunch.
- Caring Corner wording saw an immediate moment of gratitude and heartfelt appreciation and we are so grateful we can offer support.
 - As voted on during a previous meeting earlier this year, we have broadened the definition of “Caring Corner” and what our funds will be used for:
 - *Caring Corner financially supports the children and families of EPK when the need arises. Caring Corner supports the following but is not limited to: ensuring that all children in EPK have extra snacks and/or lunch options available, paying for hot lunch orders for those in need, and providing financial relief during holiday seasons or when a family crisis may arise (financial relief would be in the form of gift cards or purchase of necessary items, for example: food baskets). School Council Executives work in conjunction with our Health and Wellness Support Worker and EPK Administration to ensure the funds are properly distributed when needed. Funds are only distributed when the amount and requirement of said funds are discussed and agreed upon with the School Council Executives, School Association members, the Health and Wellness Worker, and EPK Administration.*
- Our meetings were mostly virtual this year, except for a few later in the year.
- Social media and email are important communicators in reaching parents to let them know what’s going on.
- The Ever-Active play workshop was a great success, thank you to the parents who came out.
- Thank you to the Class Reps, for being in meetings and keeping the parent engagement going.
- This year, parent involvement has been more difficult due to covid, and things being more virtual. We are discussing ways to get parents more involved next year.
- We need to say so many thank you’s, and there are so many names that we can’t get to them all. We had anywhere from 75 to 90 parents help this year. We are planning a volunteer appreciation event, and will provide information when it’s ready. We do need acknowledge the following people, as they have been a tremendous help over the years:
 - [REDACTED] who has been secretary and fundraiser chair.
 - [REDACTED] as our treasurer.
 - [REDACTED] as vice chair.
- All of those people have made great contributions over the years and will be greatly missed on council.

c) Fundraiser report [REDACTED]

- See *Societies AGM meeting minutes*

d) Upcoming Events and Celebrations [REDACTED]

- May 26th – Swimming Gr 2-4
- June 1st – Early Dismissal, Spirit Day A tribute to Farmers
- June 2nd – Last swimming lesson
- June 14th – School concert, details to follow
- June 21st – Grade 4s at Birch Bay Ranch/Camp Francophone
- June 27th Sports day (Carnival Theme)
- June 28th – Report Cards, Last day of instruction

e) New Business

- There will be a support dog coming to a student at EPK. If any child is afraid or allergic, please let council know and we can arrange a meeting. Please note that working dogs are different than family dogs, so please kindly remind your children of this.
- Nominations for Vice Chair
 - [REDACTED] nominated [REDACTED], no other nominations. All in favour to vote [REDACTED] as Vice Chair.
- Nominations for Secretary
 - [REDACTED] nominated [REDACTED], no other nominations. All in favour to vote [REDACTED] as Secretary.

IV. Adjournment

- Meeting was adjourned at 7:27pm by: 1. [REDACTED] 2. – [REDACTED]

EPK School Association (Societies) Agenda

- **Call to Order**
 - [REDACTED] called the meeting to order at 7:27pm
 - Approval of Agenda 1st – [REDACTED], 2nd- [REDACTED]
- **Fundraiser Report**
 - We had 7 total fundraisers this year, 3 active and 4 passive. The active fundraisers were Davidson Orchard, Prairie Gourmet and Salisbury. The passive fundraisers were Flip Give, Cobs, Save on and Mabel's Labels.
 - Challenges on Davidson Orchard was timing, and we didn't get as many orders as we had hoped, however there was a lot of positive feedback.

Ecole Pere Kenneth Kearns School
Society Meeting AGM 2022

General Fundraising to date		<i>(Profit from Fundraiser)</i>	
Davison Orchards (Apples)	\$	690.22	
Christmas Cards	\$	1,330.63	(To teachers classroom enhancements)
Prairie Gourmet (Perogies)	\$	2,024.00	
Salisbury Fundraiser	\$	955.00	
Hot lunch	\$	7,579.19	(Still have 4 checks to write)
Mabels Labels	\$	231.30	
Cobbs	\$	135.95	
Save On Foods	\$	749.62	
Flip Give	\$	377.00	
Bottle Drives (grade 4 gifts)	\$	1,178.95	
Caring Corner Donations	\$	818.00	
Total General Fundraising Revenue	\$	12,946.29	
Interest On Account	\$	3.06	
Total Revenues	\$	12,949.35	
Donations to date			
General Donations	\$	167.00	(last shack a patate bottle drive donation)
Total Donations	\$	167.00	
General Expenses to date			
Caring Corner	\$	552.01	
Artist in Residence	\$	3,173.14	
Pancake breakfast (Shrove Tuesday)	\$	826.87	
Teacher Appreciation	\$	305.25	
Sports day/Year end bar-b-que	\$	-	
Grade Four graduation gifts	\$	-	
Reading Room	\$	-	
Looming	\$	-	
Teachers Classroom Enhancements	\$	220.00	
Scholarship	\$	250.00	
Council Expenses	\$	969.15	(replacing Hot lunch supplies that went missing in the renovation)
Bank Fees	\$	-	
Total General Expenses	\$	5,744.41	
Net Income	\$	7,371.94	
Bank Balance to start the 21/20 school year:	\$	14,802.91	
Current bank balance:	\$	17,581.40	
Cheque's still outstanding:	\$	22.97	plus the invoice for Purple Perogy

- Prairie Gourmet went over well, as it usually does.
 - Salisbury gift card fundraiser had some issues with timing again, because they offer their own fundraiser close to when we did ours, but it still met expectations. Will be aware of timing if we do it again next year.
 - Passive fundraisers are easy and will continue those next year.
- **Treasurer's Report** ()
 - Here is a quick summary of what we made this year:

EPK Societies Budget
2022-2023

Revenue	Date	Budget
Fall Fundraiser	October	\$ 1,000.00
Christmas Cards	November	\$ 1,100.00
Winter Fundraiser	February	\$ 1,500.00
Spring Fundraiser	March	\$ 300.00
Munch a Lunch	Sept/Feb	\$ 3,000.00
Caring Corner	Sept/Feb	\$ 500.00
FlipGive	(all year)	\$ 400.00
Mabel's Labels	(all year)	\$ 200.00
Save On Foods (Summerwood)	(all year)	\$ 800.00
Bottle Drives	(Nov, Jan, May)	\$ 1,200.00
Cobbs on Wye	(all year)	\$ 60.00
Total Revenue		\$ 10,060.00
Expenses	Date	Budget
Miscellaneous (update Council equipment lost in the renovations)	(all year)	\$ 1,000.00
Scholarship - ABJ student	September	\$ 250.00
Classroom Enhancement	(all year)	\$ 500.00
Epluchette (Corn Roast)	September	\$ 300.00
Loose Parts Play - equip/repair	November	\$ 500.00
Christmas Cards	November	\$ 50.00
Looming	(all year)	\$ 150.00
Caring Corner	(all year)	\$ 1,000.00
Shrove Tuesday	February	\$ 300.00
Volunteer Appreciation	May	\$ 200.00
Staff Appreciation	May	\$ 350.00
Grade 4 Camp	May	\$ 4,000.00
Sports Day/Year End Bar-B-Que	June	\$850.00
Bank Fees	(all year)	\$ 20.00
Total Expenses		\$ 9,470.00

- Davidson Orchard was \$692.22 vs \$1500.00 last year
- Christmas Cards made \$230 more than we budgeted
- Prairie Gourmet was \$524 more than budgeted
- Salisbury Gift Cards was \$955, 600 more than budgeted
- Session 1 of Munchalunch made \$1652.92 profit
- Caring Corner has \$812, allowing us to expand the program!
- Flip Give made \$377. We will market this more next year.
- Mabel's Labels made \$31 more than budget
- Save on Foods came in just under budget
- Bottle Drives for the grade 4s made \$1178
- Cobs was double what we budgeted
- The total revenue is \$8490.67, not including session 2 of Munchalunch

- Expenses so far are at \$3378.45, with a few things left to be paid out.
- Motion to approve \$1000.00 for end of year BBQ, [REDACTED], all in favour.
- Interim budget motion to be approved for next year:
- Motion to amend proposed budget by \$1500 for welcome back, [REDACTED] first, [REDACTED] second, all in favour.
- Motion to amend \$500.00 for Reading Room, [REDACTED] first, [REDACTED] second, all in favour.
- Approval for amended proposed budget, [REDACTED] first [REDACTED] second, all in favour.
- **New Business**
 - [REDACTED] nominated [REDACTED] for Treasurer, no other nominations, [REDACTED] second, all in favour.
 - [REDACTED] nominated [REDACTED] for Fundraiser Chair, no other nominations, second, all in favour.
 - [REDACTED] nominated [REDACTED] as Vice President, no other nominations, all in favour.
 - [REDACTED] nominated [REDACTED] as Secretary, no other nominations, all in favour.
- **Adjournment**
 1. Meeting was adjourned at 7:50pm, 1st - [REDACTED], 2nd - [REDACTED]

The next School Council Meeting will be, 7pm online only

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Email School Council: epkparentcouncil@gmail.com

Email Hot Lunch Committee: epkhotlunch@gmail.com