

**École Père Kenneth Kearns Catholic School**  
**School Council Meeting Minutes: Oct 24, 2022**

Location: In Person & Google Meet online

IN ATTENDANCE	
[REDACTED] - Chair	[REDACTED] (4E)
[REDACTED] - Vice Chair	[REDACTED] (T/R K)
[REDACTED] - Fundraising Chair	[REDACTED] (3A)
[REDACTED] - Treasurer and (FT K)	[REDACTED] (2D)
[REDACTED] - Secretary	[REDACTED] (1B)
	[REDACTED] (3B)
	[REDACTED] (4E)
SCHOOL STAFF	
[REDACTED]	[REDACTED]

**Check out the ÉPK Website for information and updates on ÉPK School Council:**  
<https://ÉPK.eics.ab.ca/parents/school-council>

- I. **Call to Order @ 7:03 p.m.**
  - a. Opening Prayer - Prayer from St Theresa of Avilla.
  - b. Land Acknowledgment
  - c. Approval of Sept 27, 2022 Parent Council Meeting Minutes: 1<sup>st</sup> [REDACTED], 2<sup>nd</sup> [REDACTED]
  - d. Approval of Tonight’s Agenda: 1<sup>st</sup> [REDACTED] / 2<sup>nd</sup> [REDACTED]
  - e. Old Business - Nothing to report
  
- II. **Administrative Report ([REDACTED])**
  - a. Corn roast was amazing and thank you to all of the volunteers!
  - b. Amazing turnout for the Thanksgiving presentation
  - c. Cyberworld / Saffron session on Oct 25<sup>th</sup>
  - d. Rally for public education on the weekend - 4000 people showed up to celebrate public education.
  - e. ÉPK was chosen to have a presentation on Nov 2<sup>nd</sup> from the group Earth Rangers - an hour long presentation including a Hawk!
  - f. Grade 4’s will host the Remembrance Day celebration on Friday, Nov 4
  - g. Advent celebration hosted by Gr 2’s will be on Monday, Nov 28<sup>th</sup>

- h. [REDACTED] will be planning a Christmas dinner (potluck style) for the entire school. Date and details TBD. Mme will be relying on Classroom reps to help to make this happen!
  - i. Christmas Concert is Dec 14<sup>th</sup> - matinee and evening performances
- II. **Executive Report ([REDACTED])**
- a) **Looming:**
    - [REDACTED] from Kindergarten will be leading
    - Sign Up Genius to be sent asap - Kindergarten parents, please watch for this.
    - Purchasing yarn this year - increased budget to capture this
  - b) **Cyberworld Safety Presentation by the Saffron Centre - Oct 25, 2022**
    - No requirement for funding babysitting anymore.
  - c) **Movie Night - Saturday Feb 4, 2023 @6:15pm**
    - Motion for a planning committee to plan this event. Call for volunteers will be sent out in a newsletter
  - d) **Art Cards for Kids**
    - Profit goes towards Classroom Enhancement Fund (supports the teachers)
    - Thank you [REDACTED] - all cards have been sent in from all of the teachers
    - Thank you to teachers for completing this activity!
  - e) **Halloween Celebration at School will be Oct 31<sup>st</sup>.**
    - Please watch your emails for a note from your children's teachers for more information.
- III. **Any Other Business?**
- a. None
- IV. **Adjourn @ 7:20pm 1<sup>st</sup> [REDACTED] / 2<sup>nd</sup> [REDACTED]**

## ÉPK School Society Meeting Minutes

IN ATTENDANCE	
[REDACTED] - Chair	[REDACTED] (4E)
[REDACTED] - Vice Chair	[REDACTED] (T/R K)
[REDACTED] - Fundraising Chair	[REDACTED] (3A)
[REDACTED] - Treasurer & Full-time K	[REDACTED] (2D)
[REDACTED] - Secretary	[REDACTED] (1B)
	[REDACTED] (3B)
	[REDACTED] (4E)
SCHOOL STAFF	
Mme. [REDACTED]	Mme. [REDACTED]

- I. **Call to Order** ([REDACTED]) @7:21pm
  - a) Approval of agenda: 1<sup>st</sup> [REDACTED] / 2<sup>nd</sup> [REDACTED]
  - b) ÉPK School Association Membership Form ([REDACTED])
    - a) <https://forms.gle/zRAxC5C8xTr9cneB6>
  
- I. **ASCE Grant (Alberta School Council Engagement Fund)** ([REDACTED]) (\$500) - A grant of \$500 is available to be used towards workshops but has very specific criteria which has made it challenging in the past to find ones that meet the criteria.
  - a. ASCA (Alberta School Council Association) provides useful workshops which meet the criteria including a Council protocols workshop to evaluate filing structure of the council which had very good feedback from other schools that have used this. Council will be looking into booking one of the ASCA workshops available.
  
- II. **Fundraiser Report** ([REDACTED])
  - a. Davison Orchard Pick Up - Oct 25<sup>th</sup> - \$587.25 profit total
  - b. Upcoming Fundraiser: Confetti Sweets to begin mid-November (after fall break)
  - c. Vending Machine ([REDACTED])
    - i. OLPH school has a vending machine by their gymnasium which provides their school council with funding from the sale of the vending machine contents (20% commission). With the high utilization of the ÉPK gymnasium, installing a vending machine for the gymnasium patrons could be a great fundraising stream for council. The intent would be to locate it by the gym.

### III. Future Committees

- i. Future playground update (swings)
  - Call for volunteers to form a committee that can lead this through the journey of fundraising, applying to grants, etc. This is approximately a 2-3 year process. **If you are interested in leading or joining this committee, please watch for our next newsletter which will provide detailed information on how to help.**
- ii. Outdoor kitchen fence
  - Call for volunteers to form a committee that can lead this. Do any EPK grown ups work for or own their own construction company? **If you are interested in leading or joining this committee, please watch for our next newsletter which will provide detailed information on how to help.**

### IV. Treasurer's Report (████████)

- a. Munchalunch Fall session has done great as well as Caring Corner.
- b. Info on FlipGive went home in Kanga Pouches
- c. The addition of a fence to protect the outdoor kitchen items is a line item but no costs have been entered until a few quotes have been received
- d. Approval of 2022-2023 Budget (refer to last page for budget details): 1<sup>st</sup> ██████████  
████████ / 2<sup>nd</sup> ██████████ / All in Favour - Yes

- I. Adjourn @ 7:42: 1<sup>st</sup>: ██████████ / 2<sup>nd</sup>: ██████████

### Stay connected to École Père Kenneth Kearns Catholic School's School Council

Follow us on **Instagram**: [epk\\_school\\_council](#)

Like us on **Facebook**: [ÉPK School Council](#)

**Email** School Council: [epkparentcouncil@gmail.com](mailto:epkparentcouncil@gmail.com)

**Email** Hot Lunch Committee: [epkhotlunch@gmail.com](mailto:epkhotlunch@gmail.com)

Revenue	Date	Budget	Actuals
Davison Orchards (apples)	October	\$ 1,000.00	\$ 587.25
ASCE Grant	October	\$ 500.00	
Christmas Cards	November	\$ 1,100.00	
Confetti Sweets (cookies)	November	\$ 500.00	
Prairie Gourmet (Perogies)	February	\$ 1,500.00	
Salisbury Greenhouse	March	\$ 800.00	
Munch a Lunch	Sept/Feb	\$ 5,000.00	
Caring Corner	Sept/Feb	\$ 500.00	\$ 581.00
FlipGive	(all year)	\$ 400.00	
Mabel's Labels	(all year)	\$ 200.00	\$ 139.39
Save On Foods (Summerwood)	(all year)	\$ 800.00	\$ 362.48
Bottle Drives	(Nov, Jan, May)	\$ 1,200.00	
Cobbs on Wye	(all year)	\$ 60.00	
<b>Total Revenue</b>		<b>\$ 13,560.00</b>	\$ 1,670.12
Expenses	Date	Budget	Actuals
Miscellaneous (council expenses, fees)	(all year)	\$ 1,000.00	
Welcome Back	September	\$ 500.00	\$ 293.37
Scholarship - ABJ student	September	\$ 250.00	\$ 250.00
ASCA Workshops (2 x \$250)	(all year)	\$ 500.00	
Classroom Enhancement (reimbursments)	(all year)	\$ 1,200.00	
Epluchette (Corn Roast)	October	\$ 300.00	\$ 116.02
Loose Parts Play	November	\$ 500.00	
Christmas Card - postage for fundraiser	November	\$ 50.00	
Movie Night	January	\$ 500.00	
Looming	(all year)	\$ 300.00	
Caring Corner	(all year)	\$ 1,000.00	\$ 119.39
Reading Room	(all year)	\$ 500.00	
Shrove Tuesday	February	\$ 300.00	
Volunteer Appreciation	May	\$ 200.00	
Staff Appreciation	May	\$ 350.00	
Grade 4 Farewell	May	\$ 3,000.00	
Fence Project			
End of Year BBQ	June	\$ 850.00	
Bank Fees	(all year)	\$ 20.00	
<b>Total Expenses</b>		<b>\$ 11,320.00</b>	
Balance on Sep 1/22 = \$11,720.93			