



École Père Kenneth Kearns Catholic School

With Christ as our ever-present teacher, in an environment rich in French Language and culture, we ensure every child succeeds: personally, spiritually, academically.

Directeur /Principal – M Alyre Morin

Directeur Adjoint/Assistant Principal – M Daniel Holden

8 Sandpiper Drive

Sherwood Park, Alberta T8A 0B6

PH : 780-467-7135 Website: epk.eics.ab.ca

August 22, 2023

Cher Parent(s);

Welcome & Bienvenue to an exciting school year at École Père Kenneth Kearns Catholic School. We are looking forward to welcome back our students and their families. Let the learning adventure begin.

School fees are currently being revised and will be online on September 5th, 2023. We are therefore sending out a gentle reminder to please pay school fees before April 30, 2024. It is an Elk Island Catholic School Board policy that after April 30, 2024, all unpaid fees will be transferred to a collection agency.

Please read through the remainder of this letter for all fee payment options and helpful step-by- step procedures to pay enhanced programming fees online.

Parent Technology Handbook - Powerschool for Parents

EICS offers several division-wide technology resources which allow parents to access information (such as grades and communications) related to their children, as well as submit information such as forms and fee payments to their schools. This page provides some technical documentation which can help parents get the most out of these tools

<https://www.eics.ab.ca/parent-resources-including-technology-powerschool/parent-technology-handbook-powerschool-for-parents>

Paying School Student Fees

Once logged into the PowerSchool Public Portal click on “Student Fees” on the left-hand side to pay your student fees online. As we are anticipating and encouraging payment of fees to be made **primarily online**, there is no cash on hand at the school office. We ask that online payments be the primary method of payment. Thank you so much for your help with this.

Online Consent Forms

Also available online is our important Annual Field Trip Consent Forms, Technology Agreement Form & Demographics Validation Forms. To ensure your child is able to attend field trips and ensure we have your most current contact information for emergencies, please complete these forms. For each student, Click “Forms and Fees” on the left-hand side. Click on the notification bell on the top right-hand corner to complete required forms.

PowerSchool/School Engage Account

Please contact Sarah Mella at 780-467-7135 if you encounter any issues with your Public Portal account or have any questions regarding school fees. We appreciate your patience and openness as we work towards becoming paperless through the use of technology. Merci beaucoup!

Sincerely,

École Père Kenneth Kearns Catholic School Leadership Team

Alyre Morin
Directeur / Principal

Daniel Holden
Directeur Adjoint / Assistant Principal