

École Père Kenneth Kearns Catholic School
ÉPK School Parent Council Meeting Minutes: January 23, 2024

Location: EPK School Library

IN ATTENDANCE		
MG – Chair	BO	JL
KA – Secretary	KH	CK
KI - Treasurer	QF	KE
RB	VG)	SM
AM	RC	LD
SCHOOL STAFF		
Mr Holden	Mme Janelle	

Check out the **ÉPK Website** for information and updates on **ÉPK School Council**:

<https://ÉPK.eics.ab.ca/parents/school-council>

Topic	Discussion	Owner
1	Opening Remarks <ul style="list-style-type: none"> ● Call to order at 7:02pm ● Opening Prayer (M. Holden) ● Land Recognition (M. G) ● Approval of Minutes from November 21, 2023: KI; seconded by KE ● Approval of Agenda: KE; seconded by KI 	MG
2	Old Business <ul style="list-style-type: none"> ● None 	MG
3	Reports from Council - School Administrative Report <ul style="list-style-type: none"> ● Food bank donations received during Advent celebration was amazing - thank you for your generous donations! ● Carnival committee is formed and busy planning ● Mr. Morin will lead La Tire <ul style="list-style-type: none"> ● Proposed calendar for 2024/25 school year is available for review 	D. Holden
4	Reports from Council - Parent Council Executive Report <ul style="list-style-type: none"> a) Winter Carnival 	MG

	<ul style="list-style-type: none"> ● February 1 - Volunteers are available to support with the celebration ● Volunteers will be contacted soon ● Ice Blocks may need to begin ● La Tire - Council normally covers the cost of the syrup <p>b) Shrove Tuesday</p> <ul style="list-style-type: none"> ● February 13th ● Pancake Breakfast volunteers available <p>c) Family Night</p> <ul style="list-style-type: none"> ● Saturday, February 24th, 6:30pm ● Gym is booked ● Request for a Movie Night <p>d) Hot Lunch session 2</p> <ul style="list-style-type: none"> ● Caring Corner donations were amazing again - Thank you! ● Closes on January 26th <p>e) Class Reps</p> <ul style="list-style-type: none"> ● To send Meeting Summary ● Point of contact for parents <p>f) Looming</p> <ul style="list-style-type: none"> ● 2 dates left <ul style="list-style-type: none"> ○ Friday Jan. 26th & Monday Jan. 29th ● All new students will receive a belt ● Thank you to all who have volunteered <p>g) Metal Stairs (at Gr 4 and Happy Day doors) Inquiry</p> <ul style="list-style-type: none"> ● Letter to EPK Council re: safety of the stairs at the portable <ul style="list-style-type: none"> ○ Slippery/Safety 	
5	<p>Upcoming Events and Celebrations</p> <ul style="list-style-type: none"> ● Jan 31st - PD Day/No School ● Feb 1st- Carnivale ● Feb 2nd - Report Cards ● Feb 5th- 16th - Potential ordering dates for Prairie Gourmet ● Feb 7th - Early Dismissal/Spirit Day - Valentine's colours ● Feb 8th & 9th - Teachers Convention/No School ● Feb 13th - Shrove Tuesday ● Feb 13th - Valentine's celebration at school ● Feb 14th - Ash Wednesday - going to OLPH mass 	MG

	<ul style="list-style-type: none"> ● Feb 16th - PD Day/No School ● Feb 19th - Family Day/No School ● Feb 24th - Family Movie Night - 6:30pm ● Feb 28th - Pink Shirt Day ● Mar 6th- Early Dismissal/Spirit Day ● Mar 3rd- PD Day/No School ● Mar 22nd & 29th - Spring Break 	
6	New Business <ul style="list-style-type: none"> ● None 	MG
7	Closing Remarks <ul style="list-style-type: none"> ● Adjournment @7:20pm KE; Seconded by KI 	MG

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Mr Holden	Mme Janelle	

ÉPK School Society Meeting Agenda

Topic	Discussion	Owner
1	Opening Remarks <ul style="list-style-type: none"> ● Call to Order @ 7:20pm ● Approval of agenda: KE; seconded by KI 	MG
2	Treasurer’s Report Budget Update - See next page	KI
3	Fundraising Chair Report <ul style="list-style-type: none"> ● Every Fundraiser has done very well this year ● Prairie Gourmet will open soon ● A multi-year project to install a set of swings at the school will be the focus. Seeking volunteers to join the committee that will work on this goal. 	KI
4	Closing Remarks <ul style="list-style-type: none"> ● Adjournment @7:25pm: KE; seconded by KI 	MG

Budget Update:

	Date	Budget	Actuals*	(as of January 16/24)
Caring Corner	All Year	\$ 1,500.00	\$ 895.00	
Hot Lunch & Club Moo	All Year	\$ 5,500.00	\$ 12,327.43	(session 1)
Cobbs	All Year	\$ 20.00		
Mabel's Labels	All Year	\$ 125.00	\$ 111.15	
Save-On-Foods	All Year	\$ 400.00	\$ 338.10	
ASCE Grant	October	\$ 500.00	\$ 500.00	
Sherwood Park Soups	October	\$ 500.00	\$ 1,588.00	
Confetti Sweets	November	\$ 500.00	\$ 555.00	
Grade 4 Bottle Drive	November	\$ 100.00	\$ 350.00	
Art Cards by Kids	December	\$ 900.00	\$ 1,210.58	
Prairie Gourmet	February	\$ 1,000.00		
Salisbury	April	\$ 500.00		
Grade 4 Fundraisers	May	\$ 100.00	\$ 300.00	
Total Revenue		\$ 11,645.00	\$ 18,175.26	
Expenses				
	Date	Budget		
Council Expenses	All Year	\$ 500.00	\$ 139.14	
Insurance	September	\$ 500.00		
Welcome Back	September	\$ 500.00	\$ 266.51	
Scholarship - ABJ student	September	\$ 250.00	\$ 250.00	
ASCA Workshops (2 x \$250)	All Year	\$ 500.00	\$ 500.00	
Classroom Enhancement (Reimbursements)	June	\$ 1,200.00		
Epluchette (Corn Roast)	September	\$ 300.00	\$ 139.34	
Loose Parts Play	All Year	\$ 500.00		
Family Night	February	\$ 750.00		
Looming	All Year	\$ 100.00		
Caring Corner	All Year	\$ 1,000.00	\$ 726.16	
Reading Room	All Year	\$ 500.00		
Shrove Tuesday (Feb 13)	February	\$ 500.00		
Staff Appreciation	May	\$ 1,000.00	\$ 648.90	
Grade 4 Farewell	May	\$ 2,500.00		
Sports Day/End of Year BBQ	June	\$ 850.00		
Bank Fees	All Year	\$ 25.00	\$ 2.40	
Total Expenses		\$ 11,475.00	\$ 2,672.45	