

**École Père Kenneth Kearns Catholic School**  
**School Council Meeting Minutes: Sept 24, 2024**

Location: EPK School

IN ATTENDANCE	
AM – Chair	CP (2/3 A)
HB – Vice Chair	KE (2/3 A)
MG (Outgoing Chair, 4P)	BO
KA – Secretary (2A)	KR (3B)
CK (Volunteer Coordinator)	KM (FT Kinder)
KI (Treasurer, 2A)	
SCHOOL STAFF	
Mr H	
Mme J (Staff Rep)	
REGRETS	
DS (Trustee)	LS – Fundraising Chair
AM (Principal)	

Check out the ÉPK Website for information and updates on ÉPK School Council:

<https://ÉPK.eics.ab.ca/parents/school-council>

<b>AGENDA</b>	<b>1. Call to Order @ 6:20 p.m.</b> <ol style="list-style-type: none"> <li>a. Opening Prayer (Mme J)</li> <li>b. Land Acknowledgment (AM)</li> <li>c. Welcome (AM)</li> <li>d. Approval of Agenda: 1<sup>st</sup> KE / 2<sup>nd</sup> BO</li> <li>e. Approval of Minutes from May 30, 2024: 1<sup>st</sup>: KE / 2<sup>nd</sup>: BO</li> </ol>
<b>OLD BUSINESS</b>	<b>1. Introduction of School Council Executives for 2024/25 (AM)</b>
<b>REPORT from COUNCIL - Administrative Report</b>	<b>Administrative Report (Mr. H)</b> <ul style="list-style-type: none"> <li>▪ Staff retreat at the beginning of the year at Camp Van Es was a great opportunity for teambuilding</li> <li>▪ 220 students enrolled; 50 in Kindergarten; 5 students in Pre-K. Down from 15 last year</li> <li>▪ Mme S is on mat leave - AG is covering</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Mme D is back from mat leave</li> <li>▪ Mme S is Family Wellness Worker (FWW) - on site support for student leadership and for families. Mme S is shared with OLPH</li> <li>▪ Mme M (FWW) is on maternity leave</li> <li>▪ Wellness Initiative - PEPY model - leadership students were involved with it last year - holistic approach to wellness.</li> <li>▪ Clergy visits resumed - every Thursday a Father or deacon attends and classes rotate.</li> <li>▪ Linking Generations - Capital Care home visits. Gr 1-4 will go 3x/year and do activities with the Seniors. All have been enjoying it.</li> <li>▪ March by God was attended by Mr. H and Mme D which explored being Catholic in today's world.</li> <li>▪ Leadership team - Grade 4 students volunteer to help out with manning the door, school spirit &amp; tech team, peer leaders on recess duty looking out for younger students who may need a friend or help.</li> </ul>
<b>REPORT from COUNCIL - Executive Report</b>	<p><b>Executive Report (AM and HB)</b></p> <p>a) <b>Council Meeting Rundown:</b> <i>Highlight of meeting procedures - Robert's Rules of Order for meetings is the general standard for how nonprofit boards, committees govern discussions and decision-making. We are required to put forward motions, 2nd a motion, and vote on decisions. Agendas, minutes, and structure of the meetings follow Robert's Rules of Order as best we can!</i></p> <p>b) <b>Classroom Representatives Roles and Responsibilities-</b> <i>Class Reps support the teacher to liaise between council and parents, help organize volunteers for classroom/school events if needed, and generally be there for the teacher should she/he require some volunteers. Class reps will email the summary of the minutes that are sent to them from the Chair/Vice Chair. The actual official minutes will be attached, we summarize them in email form in hopes more parents will take the time to read the most prioritized points.</i></p> <p>c) <b>Classes still requiring Reps.</b> <i>PreK and 4P. If you have a child in one of those classes, please let your teacher know you are interested in being the Classroom Rep on Parent</i></p>

	<p><i>Council. Thank you to everyone who has already volunteered!</i></p> <p><b>d) Pre-K and Kindergarten Looming-</b> <i>It is a tradition at EPK that every student has a La Ceinture Flechee (loomed belt) that they wear at Carnaval which is typically held in February. To facilitate this, in Kindergarten (and Pre-K this year), parents are asked to come to EPK at times which will be set up to loom their child a belt. Kinder and PreK parents watch your emails for info on La Ceinture Flechee.</i></p> <ul style="list-style-type: none"> <li>▪ <i>Volunteer opportunity to be the leader to set up looming days and teach parents how to do it.</i></li> <li>▪ <i>Looming options in the evening as well as daytime options are requested by parents.</i></li> </ul> <p><b>e) Art Cards for Kids -</b> Art will be conducive to a Birthday Card as a change from the historical Christmas theme</p> <p><b>f) Hot Lunch begins Sept 27<sup>th</sup> -</b> 180 orders were received this session</p> <p><b>g) ME</b> passed away and his wife is the school trustee chair. Trustees attend lots of council meetings. Motion made to purchase flowers for the “E” family. Motion passed.</p> <p><b>h) <u>Volunteer with us!</u></b></p> <ul style="list-style-type: none"> <li>▪ Apples - AA offered to help with this</li> <li>▪ A friendly reminder that this is for children who have run out of food in their lunches</li> <li>▪ Volunteer Facebook Page and Instagram - contains a lot of links</li> <li>▪ <b>Feedback requested from parents on whether the paper info sheets are helpful or is digital only enough?</b></li> <li>▪ L'Epluchette - Oct 3<sup>rd</sup> <ul style="list-style-type: none"> <li>• Still needing cooks and servers</li> <li>• M/W Kinder is still being determined</li> </ul> </li> </ul> <p><b>i) Thank You's:</b></p> <ul style="list-style-type: none"> <li>▪ TM has been bringing apples from her tree to keep the Caring Corner apples in stock</li> <li>▪ OM for all of her efforts with Hot Lunch in past years and turning over to our new focal SC who has done a lot of hard work on the back end which makes ordering possible. Thank You also to KI and AG for their efforts getting hotlunches.net up and running again.</li> </ul>
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<b>ADJOURNMENT</b>	<b>Meeting Adjourned @7:08pm 1<sup>st</sup>: KE / 2<sup>nd</sup> CK</b>

Next school council meeting is October 29, 2024 @ 6:15pm in the new “boardroom”! The Boardroom is located in the portable. Park in the teacher’s parking lot and enter through the Happy Day Door.

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Email council: [epkschoolcouncil@gmail.com](mailto:epkschoolcouncil@gmail.com)

Email hot lunch coordinator: epkhotlunch@gmail.com