

École Père Kenneth Kearns Catholic School
School Council Meeting Minutes: Oct 29, 2024

Location: EPK School Library

IN ATTENDANCE	
AM – Chair	CP
HB – Vice Chair	KE (2/3 A, T/R K)
MG (Outgoing Chair, 4P)	BO (M/W K)
KA – Secretary	KR (3B)
CK (Volunteer Coordinator)	HK
KI (Treasurer, 2A)	SK
	KM (Full-Time K)
SCHOOL STAFF	
Mr M	
Mme J (Staff Rep)	
REGRETS	
LS (Fundraising Chair)	

Check out the ÉPK Website for information and updates on ÉPK School Council:

<https://ÉPK.eics.ab.ca/parents/school-council>

Minutes of Meeting:

- I. **Call to Order @ 6:23 p.m.**
 - a. Welcome & Sign in - please sign in and leave your email address
 - b. Introductions
 - c. Opening Prayer (Mme J)
 - d. Land Acknowledgment (AM)
 - e. Approval of Agenda - request to change Admin attendance: 1st KE / 2nd MG
 - f. Approval of Minutes from May 30, 2024: 1st: KA / 2nd: MG

- II. **Administrative Report (Mr. M)**
 - Planters have been purchased for parking lot to ensure vehicles do not drive where they aren't supposed to

- Requesting feedback on the company that did school photos this year either via teachers or directly to Mr. M.
- Linking Generations - huge success
- Norman Foote performance at Festival Place was excellent
- Read-in Week (Oct 7-11) went very well. Readers are always welcome so if parents are interested, please reach out to your child's teacher(s).
- Catholic Education Week
 - Mass on Oct 19 with OLPH school. Huge Thanks to Mr. H with the EPK choir and some OLPH students (alumni choir members)
 - Thank you to Council Chair A.M. for help with the hospitality after mass
 - Students participated in various prayers
 - Praying the Angelus at lunch - will continue every Monday throughout the school year
- Emergency fire drill has been conducted - it went well
- EPK staff are getting their certification updated with non-violent crises interventions
- Glee Club happening for children that signed up
- Challenges: Significant challenge is the low enrollment in PreK, with only 5 students currently registered.
- Coming up:
 - Nov 4-8 Eucharistique Adoration, 3-way conferences, Remembrance Day Celebration
 - Nov 11-15: November break
 - Nov 19&20: Little Bit a country - rooted in Christ Artist in residence project

III. Executive Report - Old Business (AM and HB)

- Flowers have been sent to School Trustee whose husband passed away
- Art Cards for kids update - cards should be going home in late Nov/early Dec for ordering to open sometime in December
- L'Epluchette went well! Thank you CK for picking up the corn and volunteers who helped to make this possible
- Apples update - approximately \$80/month being spent

IV. Executive Report - New Business (AM and HB)

- Looming Prep
- Vending Machine

- Seeking an assistant hot lunch coordinator for some Friday's ~11am-1pm
- Also seeking an event coordinator
- Criminal record and intervention checks

V. Adjournment @ 7:38pm, 1st: KI / 2nd: MG

Next school council meeting is November 26, 2024 @ 6:15pm

Follow us on Instagram: epk_school_council

Like us on Facebook: EPK School Council

Email council: epkschoolcouncil@gmail.com

Email hot lunch coordinator: epkhotlunch@gmail.com

École Père Kenneth Kearns Catholic School
ÉPK School Society Meeting Minutes: Oct 29, 2024

Location: EPK School Library

IN ATTENDANCE	
AM – Chair	CP
HB – Vice Chair	KE (2/3 A, T/R K)
MG (Outgoing Chair, 4P)	BO (M/W K)
KA – Secretary	KR (3B)
CK (Volunteer Coordinator)	HK
KI (Treasurer, 2A)	SK
	KM (Full-Time K)
SCHOOL STAFF	
Mr M	
Mme J (Staff Rep)	
REGRETS	
LS (Fundraising Chair)	

Minutes of Meeting

- I. Call to order @7:38 1st: KI / 2nd: MG
- II. Approval of Agenda: KI / MG
- III. Approval of last meeting's minutes: KI/ MG
- IV. New Business:
 - a. Nominated HK for EPK Societies Treasurer HK 1st KE / 2nd: KI
 - b. 2024/25 Budget Review
 - Fundraising ideas from members: 2nd oven or warming tray would be helpful, new faucet in kitchen (gooseneck so a large pot can fit under it easily and extendable/retractable)
 - Fundraising idea from administration: Digital sign for school would be nice
 - Motion to add \$500 for insurance to Budget expenses. 1st: KA/2nd KE; All in Favour: Yes
 - Refer to next page for Table 1: 2024/25 EPK Budget
- V. Adjourn @ 7:50 pm, 1st: KI / 2nd: KE

Table 1: 2024/25 EPK Budget

Revenue	Date	Budget	Actuals*
Interest	All Year	\$ 5.00	
Caring Corner	All Year	\$ 1,500.00	
Hot Lunch & Club Moo	All Year	\$ 5,500.00	
Mabel's Labels	All Year	\$ 100.00	
Save-On-Foods	All Year	\$ 400.00	
ASCE Grant	October	\$ 500.00	
Sherwood Park Soups	October	\$ 500.00	
Confetti Sweets	November	\$ 500.00	
Grade 4 Fundraisers	November	\$ 500.00	
Art Cards by Kids	December	\$ 1,000.00	
Prairie Gourmet	February	\$ 1,000.00	
Family Night	February	\$ 500.00	
Salisbury	April	\$ 500.00	
Total Revenue		\$ 12,500.00	\$ -
Expenses	Date	Budget	Actuals
Council Expenses	All Year	\$ 300.00	
Insurance	All Year	\$ 500.00	
Welcome Back	September	\$ 500.00	
Scholarship	September	\$ 250.00	
ASCA Workshops	All Year	\$ 500.00	
Teacher Reimbursements	June	\$ 1,200.00	
Epluchette	September	\$ 300.00	
Loose Parts Play	All Year	\$ 500.00	
Family Night	February	\$ 750.00	
Looming	All Year	\$ 100.00	
Caring Corner	All Year	\$ 1,500.00	
Reading Room	All Year	\$ 500.00	
Shrove Tuesday	February	\$ 500.00	
Staff Appreciation	May	\$ 1,000.00	
Grade 4 Farewell	May	\$ 2,500.00	
End of Year BBQ	June	\$ 850.00	
Bank Fees	All Year	\$ 10.00	
Total Expenses		\$ 11,760.00	\$ -