

École Père Kenneth Kearns Catholic School

School Council Meeting Minutes

September 27, 2016.

IN ATTENDANCE	
Natalie Wallace– Chair	Ricardo Carlos
Karen Bohaychuk- Vice Chair	Fernando Soares
Tammy Start-Fundraising Coordinator	Heather Weiss
Alison Cabay – Treasurer	Carla Weyland
Leanne DiMarcello	Scott Enders
Lisa Ritchie	Natalie Lavigne
Barb Crowley	Lisa Hall
SCHOOL STAFF	
Mme. Gravelle - Principal	Heather Corbin - Library
Loraine Auger – Facilitator	Janelle Tremblay – 1J
Carmen Emery – 2C	

I. Call to Order

- N. Wallace called the meeting to order at 7:40 pm.
- Opening Prayer by Mme. Gravelle
- Welcome- Introduction of Council members by Natalie Wallace. We are looking to fill the Secretary position and the Treasurer position. Explanation of council meeting set up and rules.
- Motion made for Approval of Agenda 1st Barb Crowley, 2nd Natalie Lavigne

II. Old Business

III. Reports from Council

a. Administrative Report (P. Gravelle)

- i. Heather Corbin - She is looking for assistance in the library. She's here between 8:45 and 3:10 Monday to Thursday to help train. Parents can come anytime once they know the "putting away book system".
- ii. Merci's: Thank you to all of the volunteers who participated in the following: L'épluchette; Welcome BBQ; Family movie night; Looming project; Hot lunches - Friday first; distribution day; First day of school: coffee/donuts; Class reps
- iii. Newsletter – Great feedback on the new SMORE format from parents. A big thank you to Heather Corbin for all of her work on putting it together.
- iv. French Immersion Community Meeting: Creating survey questions like: What can we do to improve the French Immersion experience? How do we celebrate FI? Why is learning a second language important? Why/how is French Immersion valuable today? Why did you choose ÉPK?
- v. EICS APP: subscribe to ÉPK calendar - notification when things get posted on ÉPK's website, access to PowerSchool. Confirmed that this year, report cards will be electronic and available through PowerSchool. It is important to have this portal to collect data, school fees, and offer parent

resources as well as receive student report cards. Clarify the importance of giving consent for the display of materials, sharing contact information to school council and verifying data to ensure you receive all the right information and follow FOIP.

- vi. Student Choice options: Confirmed that there are new offerings (example: cooking for grade 4, science for grade 3). The options are curriculum enhancements that support the current curriculum. Important for the students to make their choice.

b. Executive Report (N. Wallace)

- i. Planning Session- Council to host a 3-year planning workshop on Tuesday, October 18th at 6:00 p.m. in the library. The workshop will be facilitated by the Alberta School Council Association (ASCA). The workshop is open to all parents and we are looking for people to attend and provide input.
- ii. Communication with parents (K. Bohaychuk) As a School Council, we are required to comply with the Personal Information Protection Act (PIPA) and anti-spam laws. In order to send out any communication we require consent. In PowerSchool there is a form to consent to receive emails from School Council. Thank you to those who have completed this form. We encourage everyone to complete this consent in order to receive and to not miss out on school council information and events. We also encourage everyone to like us on Facebook and on Twitter. Our main communications will be sent through the class representative to parents including a summary of school council meetings.
- iii. Council Positions – Unfortunately we are losing 2 of our parents on council. Tony Matos stepped down due to an employment opportunity that takes him out of town regularly. We wish Tony all the best in his new endeavour. We are also sad to announce that Alison Cabay our treasurer is moving to Red Deer. Council would like to acknowledge the huge contributions that Alison has made above and beyond her role of treasurer. We wish Alison all the best.

c. Treasurer's Report (A. Cabay)

- i. Budget to be presented next meeting, October 25, 2016
- ii. A new request form has been created. The completion of this form will be a requirement for anyone looking to access funds from school council. We are happy to assist in completing this form and ask to send it to us within a week of the meeting. We will post the form on the website shortly

d. Fundraising Chair Report (T. Start)

- i. Greeting card fundraiser will continue this year. A new vendor was required as the previous company has closed. As per last year, creating of cards will be done in class. Teachers will receive instructions and materials this week.
- ii. Paint Night is a possibility for a fundraiser. There options so far do not provide much room for funds to be raised. Tammy will continue to look into this option. It is most likely to be held in February of 2017 if it is a go.
- iii. Some of the other fundraising ideas include Sobeys gift cards, Panago pizza cards, Prairie perogies and Nitza's. Please submit any other ideas you have to school council. School Council will continue with the Staples and Purdy's chocolate fundraisers for another year.

IV. Upcoming Events and Celebrations (K.Bohaychuk)

- September 29- is picture day. We are still looking for a second volunteer to assist the crew. Barb Crowley has volunteered to assist.
- October 4, 11 and others TBD- looming is taking place at a few different times. We continue to look for parent to help support this important initiative in our school
- October – Greeting Card fundraiser. Information will be sent out on this annual fundraiser
- November 2- Internet safety parent session in partnership with Madonna School. This event will be held at the EICS Central Learning Services and be hosted by the Saffron Centre

V. New Business (N. Wallace)

- i. Looming (B. Crowley) Barb is coordinating the looming workshops. A majority of these are held during the day. Parents are invited to learn to make it the belts and take it home or continue to help in making more for the school. School Council has made the decision to support the catch up the ceinture fleche by purchasing all of the needed supplies up to a total of \$500 for all students currently without one. Going forward, the project will be moved back to the care of the ECS as it has been traditionally.
- ii. Caring Corner (K. Bohaychuk) The Caring Corner was intended to support students by removing barriers such as lack of nourishment. With a smaller budget this year we may want to look at another way to support the Caring Corner. Another school in Sherwood Park is using a gift registry where parents can sign up to purchase particular items. This will allow School Council funds to be used to support other events while allowing those able to give back to our own School community. Karen is looking for a parent to take this project on, as she will take a step back from the Caring Corner. Ricardo Carlos has volunteered, Merci.
- iii. Election of Secretary and Treasurer. Nomination of Heather Weiss, 1st Carla Weyland 2nd Natalie Lavigne. Heather Weiss acclaimed as Secretary.
- iv. Election of Treasurer - No nominations for Treasurer.

VI. Adjournment.

- N. Wallace motioned to adjourn, 1st Natalie Lavigne. 2nd Lisa Hall