

# EPK Hot Lunch Program

Cycle #2: January 31- June 23, 2017

Happy New Year!

We hope that you enjoyed time with loved ones over the holidays.

Our hot lunch ordering system for session 2 will open on January 13, 2017. Please be sure to complete your order before MONDAY, JANUARY 23<sup>rd</sup>. Please place your children's hot lunch order ONLINE at [www.munchalunch.com](http://www.munchalunch.com). You will be able to pay by credit card, Paypal account or by cheque to EPK School Association. If paying by cheque, please bring cheques to the office.

IF YOU ARE NEW TO HOT LUNCH, you will need to set up an account prior to ordering

- To REGISTER an account - go to [www.tinyurl.com/EPKLunchReg](http://www.tinyurl.com/EPKLunchReg)
- Click on the MunchaLunch logo to take you to our registration page
- Click the "Register Here" button. The system will guide you through
- After adding your children, click the green "Order Lunch!" button to order

IF YOU ALREADY HAVE AN ACCOUNT, HOW TO ORDER:

- Login [www.munchalunch.com](http://www.munchalunch.com)
- Click on the green "Order Lunch!" button to order

If you have more than one child in the school, each child will need their own order placed.

- If paying by cheque, please print off the child's order and attach a cheque to the order. Please write in the MEMO part of the cheque, the child's first and last name and class. Please DO NOT combine multiple children's orders on one cheque. Each child needs their own cheque and order printed - thanks!

VOLUNTEERS ARE NEEDED:

- Volunteers are needed from noon-12:30 p.m. every Friday and the occasional Thursday.
- If you would like to volunteer, you can sign up at <http://signup.com/go/mhbpVA>, on the EPK calendar on the website, by clicking on the link in the weekly smore or by emailing [epkhotlunch@gmail.com](mailto:epkhotlunch@gmail.com) with your availability.

IMPORTANT NOTES:

- We have added an option to donate to the school's caring corner. The caring corner supplies snacks and /or lunch to students who forgot to bring theirs that day. Healthy snacks like cheese strings, yogurt tubes, crackers and tuna, etc are stocked in the office for times when they are needed.
- Anytime you would like to access your account go to [www.munchalunch.com](http://www.munchalunch.com)
- An email will be sent to you the day before with a reminder of what you ordered.
- You can also login to [www.muchalunch.com](http://www.muchalunch.com) to view your upcoming order.
- Please send appropriate snacks or other lunch items for your child on hot lunch day. It is also great for your child to know what was ordered so that there is no confusion on what is delivered at school that day.
- If your child is absent on a hot lunch day, you are welcome to come pick up their hot lunch during the lunch hour. THERE ARE NO REFUNDS for missed hot lunches.
- Thank you for your cooperation!

If you have any questions about the hot lunch program, please email [epkhotlunch@gmail.com](mailto:epkhotlunch@gmail.com).

Thank you for supporting our hot lunch program and thanks to all the wonderful volunteers who help make this program a success!

Your Hot Lunch Coordinators and EPK School Council.